



Flexible Learning Support Intake Form

Date: _____

1. Complete this intake form.
2. Email the completed intake form to: flexible.course.support@umanitoba.ca
3. You will be contacted to meet with a member of the Faculty Development and Consultation team.

INSTRUCTOR INFORMATION

First Name: _____ Last Name: _____
Email: _____ Phone: _____
Department: _____ Faculty: _____
Department Head: _____ Department Head Email: _____

TEACHING AND AUTHORIZING EXPERIENCE

To better support you in teaching, and developing your course, we require some information about your current knowledge of pedagogical principles, instructional strategies, and teaching technologies. Please reflect on, and reply to the following:

Please describe your current experience in online and face-to-face teaching, including use of UM Learn:

Please describe your current experience in authoring online and face-to-face courses, including use of UM Learn:

COURSE INFORMATION

Course Name: _____

Course Code: _____

Proposed Modality: Online Face-to-Face Blended

Existing Online Course: Yes No

Existing Face-to-Face Course: Yes No

REASON FOR REQUESTING SUPPORT

New course author / instructor Course alignment issues New course Feedback based improvements Textbook edition change

New textbook Improve web accessibility Outdated content Outdated technology Media request

Other: _____