

Academic Regulations Appeals Committee

Faculty of Arts

Terms of Reference

AUTHORITY:

Established by Arts Faculty Council as a standing committee of Faculty Council

PURPOSE:

The Academic Regulations Appeals Committee shall receive and decide on appeals against, or questions concerning the application of, undergraduate regulations relating to admissions in the General, Advanced, Honors and the Bachelor of Arts Integrated Studies degree programs, examinations, grading systems, required performance levels, and all requirements for receiving degrees.

TERMS OF REFERENCE:

1. The Committee shall recommend to the Academic Regulations Policy Committee changes that it finds to be desirable in the academic regulations.
2. The Committee shall send to the Executive Committee a report summarizing each of its decisions. The Committee shall report at least once annually to Executive Committee.
3. Secretary to the Committee shall be Arts Undergraduate Program Manager
4. The chair will be elected by the Academic Regulations Policy committee annually.

COMPOSITION:

1. Dean of Arts (or designate) - *ex officio*ⁱ
2. Five faculty members with two year terms, three to be elected in one year, two in the following year elected by Faculty Council annually
3. Four undergraduate students nominated by the President of the Arts Student Body Council with one year terms
4. Chair of the Academic Regulations Policy Committee – *ex officio*ⁱ
5. Dean of St. Boniface College or delegate - *ex officio*ⁱ
6. Dean of Studies at St. Paul's College – *ex officio*ⁱ
7. Dean of Studies at St. John's College – *ex officio*ⁱ
8. Manager, Student Services (Arts) – *ex officio*ⁱ (*non-voting member*)
9. Registrar's Office Representative – *ex officio*ⁱ (*non-voting member*)
10. Undergraduate Program Manager (Arts) - *ex officio*ⁱ (*non-voting member and secretary to the committee*)

Established and approved by Faculty Council November 1982

Revisions approved by Faculty Council May 1985, May 1998, February 2011, October 2012

ⁱ All *ex officio* members of standing committees have voting rights unless otherwise stipulated