DRAFT (pending approval of Statement of Intent by Council on Post-Secondary Education)

FORMAL PROPOSAL FOR A

BACHELOR OF ARTS HONOURS PROGRAM

IN ANTHROPOLOGY

UNIVERSITY

OF MANITOBA

Faculty of Arts
Faculty of Arts  
University of Manitoba  

Bachelor of Arts (Honours) in Anthropology

Preamble:

1. The Department of Anthropology's current Advanced Major program is a 60 credit hour program, an outlier in the Faculty of Arts where most Honours programs are 60 credit hours and Advanced Major programs are 48 credit hours.

2. In light of student and faculty feedback, the Department proposes the introduction of a new course-based 60 credit hour Honours program and a revised 48 credit hour Advanced Major program. The introduction of an Honours program is of key importance to our students applying to graduate programs. We believe that the distinction of an Honours program will strengthen their applications to graduate programs in Canada and abroad.

3. As the Department worked to develop the proposed Honours program, we used the opportunity to restructure and streamline all of our existing programs (revised Advanced Major, General Major, and Minor programs). Students and faculty desired more latitude in choosing elective Anthropology courses. As a result, the proposed Honours program and the restructured existing programs require introductory courses to Anthropology’s subfields (cultural anthropology, physical anthropology, archaeology) at the 2000-level. Our original programs required 6 credit hours each in elective cultural, physical, and archaeology courses. It is hoped that these changes will result in greater student satisfaction as they will now have the ability to better tailor their course selection to their specific interests while still ensuring their exposure to cultural anthropology, physical anthropology, and archaeology.

4. Given the streamlining of the programs and the specification of required subfield courses, the Department will no longer have to designate courses as B = sociocultural, C = physical, D = archaeology, E = applied anthropology (this system was put in place so that students, in fulfilling the 6 credit hour requirements in B, C, and D courses would know which courses to select). Removing these designations allows for a more synthetic model for our programs and courses, while simplifying program requirements and improving student abilities to easier follow and complete the stated requirements.
Section I: Program Description

1. **Describe the program, including each area of concentration, as it would appear in a catalogue.**

<table>
<thead>
<tr>
<th>Year 1</th>
<th>Years 2, 3, and 4</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Honours Single</strong></td>
<td>54 credit hours in Anthropology courses, to include the following:</td>
</tr>
</tbody>
</table>
| ANTH 1210 and [ANTH 1220 or ANTH 1520] | • ANTH 2000, ANTH 2020 or ANTH 2530, ANTH 2860, ANTH 2100, ANTH 3470, ANTH 4850  
  • 3 credit hours from: ANTH 2820, ANTH 2890, ANTH 3720, ANTH 3730, ANTH 3930, ANTH 3950, ANTH 3980, or ANTH 3990  
  • 9 credit hours of Anthropology courses at the 3000 level  
  • 9 credit hours of Anthropology courses at the 4000 level\(^1\)  
  • 15 credit hours of Anthropology courses at the 2000 level or higher\(^2\)  
  • 36 credit hours of ancillaries |
| Plus 24 additional credit hours | ~ |  

\(^1\) No more than 6 credit hours may be taken from ANTH 4830 or ANTH 4840  
\(^2\) It is recommended that students take ANTH 2370 (representing Anthropology's fourth subfield, linguistic anthropology)

2. **Where possible, list the courses (title, number, semester credit hours, and catalogue description) that would constitute the requirements and other components of the proposed program. Indicate which courses are currently offered and which will be new.**

**Required courses for all Honours students:**

All courses are currently offered by the Department of Anthropology. The proposed program changes do not require the introduction of any new courses.

ANTH 1210 *Human Origins and Antiquity (A)* Cr.Hrs.3 (Formerly 076.121) An introduction to physical anthropology and archaeology. Topics include: biological evolution, evolution and comparative behaviour of primates, fossil evidence for human evolution, and the emergence of human culture. Students may not hold credit for ANTH 1210 (076.121) and any of: ANTH 1211 (076.121) or the former 076.120.

ANTH 1220 *Cultural Anthropology (A)* Cr.Hrs.3 (Formerly 076.122) The comparative study of human societies and cultures, including language, economic and political organization, family and kinship, ritual
and belief systems, cultural stability and change. Students may not hold credit for ANTH 1220 (076.122) and any of: ANTH 1221 (076.122) or ANTH 1520 (076.152) or the former 076.120.

ANTH 2000 Culture, Society, and Power (B) Cr.Hrs.3 An advanced introduction to cultural anthropology that focuses on anthropological approaches to the cross-cultural organization, dynamics, and tensions of social relationships at individual, group, and societal levels. Students may not hold credit for both ANTH 2000 and ANTH 2390 (076.239) or ANTH 2391 (076.239). Prerequisite: [a grade of "C" or better in one of: ANTH 1220 (076.122) or ANTH 1221 (076.122) or ANTH 1520 (076.152) or the former 076.120] or written consent of instructor.

One of:

ANTH 2020 Relatedness in a Globalizing World (B) Cr.Hrs.3 Anthropological approaches to diverse practices of human relatedness across cultures and over time, including 21st century reconfigurations of marriage, family, reproduction and kinship.

ANTH 2530 Anthropology of Political Systems (B) Cr.Hrs.3 (Formerly 076.253) Analysis of political institutions and their changing nature in diverse societies and forms of society, with attention to authority, leadership, decision-making, power and its disguises, and forms of resistance. Prerequisite: [a grade of "C" or better in one of: ANTH 1220 (076.122) or ANTH 1221 (076.122) or ANTH 1520 (076.152) or the former 076.120] or written consent of instructor.

ANTH 2100 Introduction to Archaeology (D) Cr.Hrs.3 (Formerly 076.210) A general introduction to the principles of archaeology and the materials, analyses, and interpretations encountered in archaeological study. Students may not hold credit for both ANTH 2100 (076.210) and the former 076.290. Prerequisite: [a grade of "C" or better in one of: ANTH 1210 (076.121) or ANTH 1211 (076.121) or the former 076.120] or written consent of instructor.

ANTH 2860 Evolution and Human Diversity (C) Cr.Hrs.3 (Formerly 076.286) An introduction to the interacting roles of heredity, culture and environment in human families and populations. Introduces the biological bases for variation within/between human populations. Prerequisite: [a grade of "C" or better in one of: ANTH 1210 (076.121) or ANTH 1211 (076.121) or the former 076.120] or written consent of instructor.

ANTH 3470 History of Anthropology (B) Cr.Hrs.3 (Formerly 076.347) A temporal survey of the development of major paradigms and theoretical movements in anthropological thought and method. Students may not hold credit for both ANTH 3470 (076.347) and ANTH 3471 (076.347). Prerequisite: [a grade of "C" or better in ANTH 2390 (076.239) or ANTH 2391 (076.239)] or written consent of instructor.

One of:

ANTH 2820 Human Osteology (C) Cr.Hrs.3 (Formerly 076.282) An examination of normal and pathological skeletal anatomy. Quantitative methods of analysis for archaeological and forensic applications. Prerequisite: [a grade of "C" or better in one of: ANTH 1210 (076.121) or ANTH 1211 (076.121) or the former 076.120] or written consent of instructor.
ANTH 2890 Human Population Biology (C) Cr.Hrs.3 (Formerly 076.289) Intensive study of the evolutionary implications of genetic variation within/between human populations in relationship to ecological and cultural variation. Prerequisite: [a grade of "C" or better in ANTH 2860 (076.286)] or written consent of instructor.

ANTH 3720 Demography of Past Populations (C) Cr.Hrs.3 (Formerly 076.372) This course provides students with a basic understanding of demographic methods and techniques applied in analysis of long term changes in the demographic patterns of anthropological populations. Prerequisite: [a grade of "C" or better in one of: ANTH 1210 (076.121) or ANTH 1211 (076.121) or the former 076.120] or written consent of instructor.

ANTH 3730 Forensic Anthropology (C) Cr.Hrs.3 (Formerly 076.373) This course provides the theory, methods, and techniques for forensic identification of human skeletal remains, including estimation of sex, age-at-death, stature, population affinities and features of personal biology. The laboratory component of this course, where students work with actual human skeletal remains, is a major component. Prerequisite: a grade of "C" or better in ANTH 2820 (076.282).

ANTH 3930 Ethnographic Research Methods (B) Cr.Hrs.3 (formerly 076.393) A survey of ethnographic research methods with an emphasis on qualitative approaches, including both field and analytical techniques. Students may not hold credit for both ANTH 3930 and the former ANTH 3390 (076.339).

ANTH 3950 Artifact Analysis (D) Cr.Hrs.3 (Formerly 076.395) Analytic and interpretive methods for treating archaeologically recovered materials such as lithics, ceramics and other artifacts are addressed through lectures, demonstrations and other laboratory exercises. Prerequisite: [a grade of "C" or better in ANTH 2100 (076.210) or the former 076.290] or written consent of instructor.

ANTH 3980 Botanical Analysis in Archaeology (D) Cr.Hrs.3 (Formerly 076.398) Analytic and interpretive methods for treating archaeologically recovered plant remains and soils are addressed through lectures, demonstrations, and laboratory exercises. Prerequisite: [a grade of "C" or better in ANTH 2100 (076.210) or the former 076.290] or written consent of instructor.

ANTH 3990 Faunal Analysis in Archaeology (D) Cr.Hrs.3 (Formerly 076.399) Analytic and interpretive methods of treating archaeologically recovered faunal remains are addressed through lectures, demonstrations, and laboratory exercises. Prerequisite: [a grade of "C" or better in ANTH 2100 (076.210) or the former 076.290] or written consent of instructor.

ANTH 4850 Advanced Seminar in Anthropological Theory (B) Cr.Hrs.3 (Formerly 076.485) An analysis of the process of theory formation in the social sciences in general and in cultural (social) anthropology in particular. The theoretical content of various contemporary "schools" in anthropology is critically analyzed. Prerequisite: [a grade of "C" or better in ANTH 3470 (076.347) or ANTH 3471 (076.347)] and written consent of instructor or department head.
3. Outline the education objectives of the program.

The proposed Honours program is intended for students wishing to pursue advanced study of Anthropology, particularly those students wishing to apply to graduate programs. The broad curriculum and flexibility in choice of electives will allow students to tailor the specifics of the program to their own interests in Anthropology.

4. Describe the expected learning outcomes in terms of skills, knowledge, attitudes or other attributes which students will accrue as a result of their involvement in the proposed program.

Students in all programs will benefit through exposure to Anthropology’s subfields (sociocultural anthropology, archaeology, physical anthropology, and linguistic anthropology). Within the proposed Honours program, students will have the opportunity to structure their programs according to their interests and intentions and acquire the background and degree appropriate for advanced study in Anthropology.

5. If applicable, describe any selective admission policy or specific criteria for students selecting this as a major field of study.

Requirements for the proposed Honour’s program, as detailed by the Faculty of Arts:

The Faculty of Arts has a minimum cumulative GPA of 3.0 for entry into the Honour’s programs (all courses, including failed and repeated courses are considered in the calculation of the GPA) AND a minimum cumulative GPA of 3.0 for courses in the Honours subject (e.g., ANTH 1210, 1220 + other anthropology courses, if more have been taken) AND there is a requirement that to remain in the Honours program students must maintain a cumulative GPA of 3.0 at each point of academic assessment (includes failed and repeated courses) or they will be withdrawn from the program.

6. Describe the extent to which this program is central to the institutional mission and planning priorities of the campus.

The mission of the University of Manitoba is “To create, preserve and communicate knowledge, and thereby, contribute to the cultural, social and economic well-being of the people of Manitoba, Canada and the world” (see http://umanitoba.ca/about/mission.html). In support of the University of Manitoba’s endeavour to become a leader among Canadian universities, appropriate Honours level programs, such as our proposed Anthropology Honours program, are critical. Anthropology’s broad humanistic, cross-cultural, evolutionary, and ecological perspective intersects with a number of the University of Manitoba’s priorities in Academic Enhancements, including the areas of ‘Healthy, safe,
secure and sustainable food and bioproducts,’ ‘Sustainable prairie and northern communities,’ ‘Human Rights,’ ‘Innovations in public and population health,’ and ‘Culture and Creativity’ (see: http://umanitoba.ca/admin/president/strategic_plan/2308.html). The department is committed to improving the student experience and to facilitate excellence in undergraduate education.

7. If a similar program exists or is in the process of being developed elsewhere in the province, describe the similarities or differences in the credential to be awarded, the area(s) of specialization, and the specific academic content of the program or course of study.

The anthropology departments at both the University of Winnipeg and Brandon University currently offer Honour’s degrees in Anthropology. Similar to our proposed program, the University of Winnipeg offers a course-based Honour’s program (i.e., there is not a thesis requirement). Brandon University does include a 4th year thesis component to complete the Honour’s program.

Tabulations of undergraduate student credit hours taught by members of the department of Anthropology identify a continued growth, from 3,468 credit hours in the fall term of 2009, to 4,077 credit hours in the fall term of 2010, and a preliminary estimate of 4,257 credit hours in the fall term of 2011 (see http://umanitoba.ca/admin/oia/media/undergrad_credit_hrs_F11_ECC.pdf). Anthropology continues to attract an increasing number of students to its courses and programs. The department wishes to continue to encourage this growth, through responding to student feedback and requests, including the consistent interest expressed by Anthropology undergraduates for the introduction of an Honours program.

Section II: Market Need and Market Demand for the Program

1. Where possible, state the specific local or provincial needs for graduates of the proposed program for the next 3 to 5 years. This should include projections of both ongoing and future demand in regions throughout Manitoba; as well as evidence and supporting data of market need for the program.

Service Canada assessed 2006 census data for social science students (including Anthropology students) employed in professional occupations in social science, determining that about 40% of trainees worked in public administration, 24% in professional, scientific, and technical services, and 10% worked in the health care or social assistance sector. Both Service Canada and Human Resources and Skills Development Canada do, however, identify an increasing need for master’s or doctoral level training to meet the demands of professional occupations in social science. The proposed Honours degree has been developed to meet the needs of Anthropology students seeking advanced training in anthropology, particularly those intending to apply for post-graduate study in Anthropology in Canada and abroad.

Human Resources and Skills Development Canada:
2. **What are the probable employment destinations of program graduates?**

We anticipate that the proposed Honours program will be of particular interest to students planning to apply for graduate or field-related work in Anthropology. The Anthropology department provides breadth in coursework and training. As a result, students of Anthropology are able to gain experience and develop skills in key areas of interest to employers including social research methods (both qualitative and quantitative), experience in writing descriptive reports and analytical papers, an awareness of and sensitivity to cross-cultural perspectives, and knowledge about biological, ecological, and cultural factors that influence human biology, behaviour, and social life. In their training, our students are exposed to key contemporary issues in social justice, food supply, migration, youth and aging, health and wellbeing, while also possessing a deep historical and evolutionary perspective on human biology and social life. Areas of employment might include museums, archives, community and international development agencies, market research firms, government departments, social service agencies, social policy research and consulting, cultural resource management agencies, zoos, contract archaeology, research laboratories, parks and historic sites, and historical societies.

3. **Where appropriate, did industry, business and/or any other pertinent groups play a role in the development of this program and/or commit resources to its future?**

Industry, business and/or other pertinent groups did not play a role in the development of the proposed Honours program (an academic program). No resources have been committed by other groups.

**4. How does the program correspond with the province's economic, social and cultural priorities?**

Education remains a pillar of the provincial government strategy along with the creation of a culture of lifelong learning. The province recognizes the valuable human resources we have and needs to provide opportunities for education and training. The introduction of an Honours program will recognize the specialization and skills of students in Anthropology and will permit greater undergraduate student flexibility in the planning of their university education and career ambitions.

**5. What potential does this program offer in terms of job creation and research and development?**

The proposed Honours program will better position students who wish to pursue graduate study which is the typical gateway to career development in anthropology and associated areas (e.g., conservation, museum work, contract archaeology). The abilities of students to select areas of focus within anthropology through greater flexibility in course selection will give them the opportunity to specialize in areas of interest and further the possibility that they can apply the knowledge and skills acquired in their courses outside of the classroom.
Section III: Student Demand for the Program

1. What students is the program intended to serve?

The proposed Honours program is intended to serve undergraduate students seeking specialization in the field of Anthropology, particularly those planning to apply to graduate programs in Canada and abroad and those wishing to pursue careers in related positions.

2. What is the evidence that provincial students are not being adequately served within existing program offerings in Manitoba?

Currently at the University of Manitoba the highest degree that Anthropology students can earn is an Advanced Major. At 60 credit hours, Anthropology's current Advanced Major program is an outlier in the Faculty of Arts where Advanced Major programs are more typically 48 credit hours. As a result, due to the requirements of our current Advanced Major program, our students are, in effect, being trained at a specialist level but not earning the Honours distinction. This could place our students at a disadvantage in graduate school applications where peers with Honours degrees may be more competitive (even despite parity in Anthropology credit hours earned in our current Advanced Major program). Aware of these concerns, Anthropology is restructuring its Advanced Major program (bringing it down to 48 credit hours) and proposing this new introduction of a 60 credit hour Honours program (with a greater emphasis on 4000-level training). We believe that these changes are in the best interests of our students, particularly where an Honours accreditation increases their competitiveness in pursuit of career ambitions. We have taken the opportunity in the restructuring of our programs to provide students with a broad curriculum, ensuring exposure to Anthropology's subdisciplines, while also providing greater flexibility for students in course selection tailored to their particular interests within Anthropology.

3. Provide evidence of student interest and demand for the program.

According to University tabulations of degrees conferred, the proportion of Anthropology students graduating with a 4-year Advanced Degree has increased. In 2008, 39% (n=9) of Anthropology graduates graduated with an Advanced Major degree in Anthropology. This increased to 59% (n=16) of Anthropology graduates in 2010 (see:umanitoba.ca/admin/oia/students/1433.htm). Increasingly, students are requiring more advanced training to seek the careers they wish to pursue. The Honours program accreditation on their degrees will potentially increase their competitiveness in graduate study or job applications or, more generally, recognize their intensive training in Anthropology.
4. What are the projected enrolments for the program?

Over the last 10 years (2001-2011), the Anthropology Major programs have held enrolments of an average 75 students per year (min.64, max.92). We anticipate that, in future years, this number will be divided between the revised Advanced Major and the proposed Honours programs.

5. Which programs currently offered by the institution are projected to lose enrolment to this program?

None. The effect would likely be experienced within the department as one body of students currently enrolling in the Advanced Major program will now be split between the Honours and revised Advanced Major programs.

6. What are the proposed growth limits and minimum enrolments?

Based on the current (2010) graduation rate in Anthropology, 18 students (of 27 graduates, with 9 students enrolled in the 3 year Major program) equals a conservative enrolment estimate for the Honours and Advanced Major programs combined. The program restructuring, allowing for a greater number of double Majors, may encourage more new students to select the Anthropology program for their baccalaureate program.

7. Project the number of graduates for the first 3 to 5 years of the program and, where appropriate, the anticipated number of program majors (full-time and part-time) for each of the first five years of the program.

Based on the current (2010) graduate rate, the department projects approximately 9 graduates each year in the proposed Honours program within the first 3-5 years.

8. What steps have been taken to ensure participation and success in the program by under-represented groups, such as women, the disabled, minorities and Aboriginal students?

Anthropology offers a wide diversity of courses appealing to a wide body of students, including under-represented groups. Based on recent graduate statistics, 52%, 49%, and 61% of Anthropology graduates in 2010, 2009, and 2008 were identified as female students (see: umanitoba.ca/admin/oia/students/1433.htm). Anthropology’s programs are connected (through either
recommended or required course designations) with a number of other programs within the university, including the Global Political Economy program, Women’s and Gender Studies, Native Studies, the Faculty of Engineering, the Faculty of Science, and the Faculty of Nursing.

9. **Will the program be available to part-time learners?**

Anthropology’s support of part-time learners will be extended to the proposed Honours program.

**Section IV: Faculty Requirements**

1. **Provide a list of current faculty by rank and areas of expertise who will teach in the program.**

No new faculty will be required to teach any of the foundation courses in the program. Currently all courses are staffed by faculty members within the department. Any new courses introduced in support of the new and revised programs will draw from current faculty in the department.

Listed below are faculty members responsible for teaching existing courses in the department of Anthropology:

Kathleen Buddle-Crowe, Associate Professor, Sociocultural anthropology, media, indigenous socio-political movements, Aboriginal communications history, North America.

Stacie Burke, Associate Professor, Biomedical anthropology, infectious diseases, tuberculosis, gender and health, anthropological demography, Canada, Europe

Stan Freer, Anthropology Laboratory Technician, Archaeology, Mesoamerica

Anna Fournier, Assistant Professor, Political anthropology, the state, nationalism, education, political violence, Eastern Europe and the Former Soviet Union, United States.

Kent Fowler, Assistant Professor, Archaeology, ethnoarchaeology, mortuary practices, ceramics, food production, complex societies; social networks, Europe, Africa, Canada.

Susan Frohlick, Associate Professor, Sociocultural anthropology, anthropology of globalization, ethnography, feminist theory, gender (including masculinities), travel/tourism, mountaineering, Costa Rica, Nepal, North America.

Tracey Galloway, Assistant Professor (as of 1 July 2012), Physical anthropology, nutrition, anthropometry, growth and development, Aboriginal health, North America.

Haskel Greenfield, Professor, Archaeology, faunal analysis, ecology, domestication, complex societies; Old World.
Robert Hoppa, Professor, Canada Research Chair in Skeletal Biology, Physical anthropology, human osteology, digital imaging, growth and development, demography, bioarchaeology, forensic anthropology, aging and longevity.

Derek Johnson, Assistant Professor, Sociocultural anthropology; cultural and political ecology; fisheries and coastal governance; political economy; globalisation; international development; Gujarat State, India; Atlantic

Ellen Judd, Professor, FRSC, Social anthropology, symbolic anthropology, political economy and culture, gender; China.

Shirley Lee, Instructor, Medical anthropology, women's health, medicalization and labelling, menstrual cycle research, premenstrual syndrome

Fabiana Li, Assistant Professor, Environmental politics, conflicts over resource extraction, social movements, anthropology of science and technology, Latin America.

Brooke Milne, Associate Professor, Archaeology, lithic technology, subsistence/settlement strategies, hunter-gatherers, skill apprenticeship; Arctic.

Gregory Monks, Professor, Archaeology, subsistence, seasonality, hunters and gatherers, fur trade; NW Coast, Western Canada.

Robert Phillips, Instructor, Anthropology of media, race, sexuality and gender, citizenship studies, Southeast Asia.

David Pentland, Associate Professor, (Joint appointment with Linguistics). Language, history, and prehistory of Algonquian-speaking peoples.

Brian Schwimmer, Associate Professor, Cultural anthropology, economic anthropology, complex societies, history of theory, anthropology of the internet; Africa.

Emőke Szathmáry, Professor, President Emerita, Physical anthropology, human population genetics, genetic epidemiology; Northern N America, Siberia (Joint appointment with the Department of Biochemistry and Medical Genetics).

2. Will the program involve the hiring of new faculty or staff? If yes, indicate which additional faculty are to be hired and describe their qualifications.

No new faculty or staff are required for the introduction of the proposed Honours program.

Section V: Cooperative Arrangements

1. Describe the cooperative arrangements with other institutions and organizations that may be used to offer this program.
The department will continue to offer courses through both Distance Education and Extended Education to facilitate the completion of coursework among on-line and off-campus learners or those wishing to enroll in summer courses. Courses typically offered through Distance and On-Line Education include: ANTH 1210 (Human Origins and Antiquity), ANTH 1220 (Cultural Anthropology), ANTH 2550 (Cultural and the Individual), and ANTH 2560 (Anthropology of Illness). A Distance and On-Line Education offering for our new core course ANTH 2000 (Culture, Society, and Power) is in development.

2. Will the credits of the proposed program be fully transferable (in terms of both the credit as well as the grade) to other institutions in Manitoba?

All course work assessed by the University as acceptable for transfer credit will be applied to the degree subject to the Faculty of Arts residency requirements. In addition such course will be taken into consideration in assessing a student’s academic performance.

3. Does the program have an internship or practicum component? What attempts have been made to ensure that this program has both theoretical and applied modules?

No, the proposed Honours program will not have an internship or practicum component. Students do have opportunities for experiential learning in Archaeological Field Training (ANTH 3910) which is offered through the University of Manitoba every second summer. For the past two summers, Anthropology has also offered international field school opportunities in Israel.

4. What provisions will be made in the program to enable students to receive credit for relevant learning previously achieved outside of the Manitoba post-secondary education system?

In the same manner in which transfer credits are awarded to incoming students who have already completed course credits at other institutions. Students typically apply for transfer credit consideration through the Registrar’s Office.

Section VI: Learning Technologies

What use will be made in the program of modern learning technologies?

The program will be supported by the standard usage of modern learning technologies as supplied by the University of Manitoba’s Information Services and Technology (including, for example, audio-visual support for classroom instruction and the JUMP and Desire2Learn systems). Since Anthropology offers a selection of Distance Education courses, these courses will continue to be offered so that students may continue to receive education and training off campus.
Section VII: Resource Requirements

1. Describe the adequacy of existing library resources to support the proposed program. Indicate how the institution will overcome any deficiencies.

Current library resources will support the introduction of the proposed Honours program. All courses offered in the department have been vetted for library support through CPAC. The program revisions do not hinge on new course introductions, though growth in the department and new teaching faculty interests will continue to lead to new course additions through CPAC.

2. Are existing computer facilities adequate to support the new program?

No additional computer facilities will be required to support the introduction of the proposed Honours program. The university’s adoption of Desire2Learn and JUMP course management software increases course, instructor, and peer accessibility to students both on and off campus. Distance learners will continue to be offered a selection of courses through Distance Education.

3. How will the proposed program impact on the use of existing infrastructure and equipment?

Existing facilities are adequate to support the introduction of the proposed Honours program. Anthropology students will continue to take classes on campus or on-line through Distance Education.

4. Describe any additional facilities, facility modifications, and equipment that may be required for the proposed program.

No additional facilities or equipment are required for the introduction of the proposed Honours program. Anthropology faculty members maintain a number of research labs, including the Bioanthropology Digital Image Analysis Laboratory and the Ethnographic Research Laboratory. Anthropology’s main laboratory houses an extensive teaching and research collection and is managed by a full-time Laboratory Supervisor.

Section VIII: Financial Considerations

1. What are the total financial resources required to offer this program? Include estimated initial and ongoing funding requirements.

Other than ongoing faculty and administrative support to maintain the number of courses offered by the department, no new financial resources are required to offer this program.
2. Of the financial resources required to offer this program, how much will come from a reallocation of existing funds and how much from new funds?

Not applicable.

3. Discuss the internal reallocations of financial resources which will occur to support this program.

This is not applicable as all courses included in the proposed Honours program are currently offered by the department.

4. What percentage of program costs will be accrued through tuition fees.

Students admitted to the proposed Honours program are expected to require four years to complete their degrees. Assuming 9 students will enroll in the Honours program, with Arts courses @ $299.22, revenue accruing from Anthropology courses taken by students in all four years of the program will be:

Honours: 9 X 5 courses/year x $299.22 x 4 years to complete = $13,464.90

Note: if a course is taken through Distance Education, there will be an additional $15.68 per credit hour.

5. Discuss the impact of the program’s estimated enrolment on the institution’s overall tuition revenues.

The above calculation was made based on Anthropology course credit hours alone. However, because students must take electives outside of Anthropology, other departments in Arts and faculties outside of Arts will likely benefit from the program and, accounting for those additional courses (an Honours degree is typically 120 credit hours), the projected revenue would rise.

6. How will the proposed program be funded if enrolment projections are not met?

Since no new faculty or support staff are required for the proposed Honours program, a decrease in enrolment will not affect our ability to offer these programs.

Section IX: Program Consultations and Evaluation
1. What consultations have occurred with professional associations, employers, graduates of similar programs, and other educational institutions regarding this program?

These program revisions emerged out of the department’s ongoing curriculum discussion meetings (held monthly over the last 2 years) and through comparison with Anthropology degree requirements outlined for other Canadian universities. Honours program requirements of other departments in the Faculty of Arts were reviewed in consultation with staff from the Dean’s Office, Faculty of Arts. The proposal which developed out of curriculum discussion and Undergraduate Program Committee meetings was circulated within the department and approved by Department Council April 2011. At Department Council, undergraduate and graduate students were represented by their voting peers. A request was made in Council to revise the program requirements to afford students greater flexibility in choosing their elective Anthropology courses. Based on this feedback, revised program requirements were circulated in the department and approved by Department Council in November 2011. A decision to remove course designations of (A),(B),(C),(D),(E) which became redundant under the revised programs was approved by Department Council in March 2012.

2. Please provide evidence of academic quality by submitting reports from two similar institutions as well as from the relevant professional association(s), if appropriate.

Heads of departments, coordinators of programs, and directors of centres in the Faculty of Arts will be given the opportunity to review the proposal. Their responses will be part of the proposal’s presentation to the Arts Executive Committee and subsequently to the full Arts Faculty Council for review and approval. See Appendix 2.

3. Describe the procedures for institutional evaluation of the program during and subsequent to implementation.

Program evaluation will follow University practice for undergraduate program reviews. Modifications to any parts of the program will be reviewed by the department of Anthropology and the appropriate Arts Faculty committees (e.g., admissions, program structure to the Arts Academic Regulations Policy Committee; course and curricular modifications to the Arts Course and Program Approval Committee). All reviews and recommendations arising from them receive additional scrutiny by the Arts Executive Committee before passage to the Arts Faculty Council for review and vote. Admission, program, or curricular changes approved by the Arts Faculty Council move to the appropriate committees of the Senate of the University of Manitoba. For example, the Senate Committee on Admissions reviews all admissions matters; whereas, the Senate Committee on Curriculum and Course Changes reviews program and other curricular changes.
Date: March 29, 2012
To: Stacie Burke, Department of Anthropology
From: Camille Callison, Anthropology Liaison Librarian
RE: Proposed Curriculum Change
Department Anthropology

Thank you for informing the Libraries of the change involving proposed program changes.

The proposed changes do not involve the introduction of new courses. The Libraries' collection will continue to be able to support the program.

cc Coordinator, Collections Management
Head, Unit Library
Hi Ms. Burke,

We have reviewed the proposed changes to the Anthropology program offered at University of Manitoba. We support the introduction of a Honours program, the revised Advanced Major program and the revised Minor program. As for the changes to the General Major, we are confident that the changes proposed will be of benefit to your department. However, our interests (faculty members and students) are mainly toward Aboriginal Studies and Symbolic Anthropology. In fact, we do not offer ANTH 2530, ANTH 2860 and ANTH 2100.

Therefore, would it be possible for the General Major in Anthropology offered at Université de Saint-Boniface to be structured like this?

- 6 credit hours: ANTH 1210 and ANTH 1220
- 12 credit hours: ANTH 2000, ANTH 2041, (ANTH 2071 or ANTH 3461 or ANTH 3501), (ANTH 2381 or ANTH 3811)
- 12 credit hours: 2000, 3000, 4000-level ANTH courses (ANTH 2370/2011 is recommended); a minimum of 6 credit hours must be at the 3000 and/or 4000 levels; no more than 6 credit hours may be taken from ANTH 4830 or ANTH 4840.

Regards,

Denis Gagnon, Ph.D.

Titulaire - Chaire de recherche du Canada sur l'identité métisse
Professeur associé - Université Laval
Professeur agrégé - Université de Saint-Boniface
Tél. 204.233.0210 # 454
Fax 204.237.3240
denisgagnon@ustboniface.mb.ca

Université de Saint-Boniface
200, avenue de la Cathédrale,
Winnipeg, MB,
R2H 0H7
Anthropology program changes - apology
Jonathan Dyck [dyckj@extended.umanitoba.ca]

Sent: Thursday, April 12, 2012 11:23 AM
To: Stacie Burke [burkes@cc.umanitoba.ca]

Hello Stacie,

In cleaning up my files yesterday I discovered your request for a letter of support re program changes in Anthropology. You wanted those by April 12, 2012. My apologies for missing the deadline. Would it still be of assistance to you if I wrote a letter? The long and the short of it is that these changes do not affect adversely the distance delivery side of things.

On a related note, though, the earlier change from 2390 to 2000 did mean that we can no longer say that a minor in Anthropology is available fully by distance. I recommend that we add another 3 cr hr course to the distance list (one from the required 12 cr hr) to make a minor available again.

Regards,

Jonathan

Jonathan Dyck, PhD
Director, Distance and Online Education
Extended Education
The University of Manitoba
Tel. 204-474-8013
Hi Mark,

Many thanks for your feedback - anthropology is pleased that GPE has proposed to make ANTH 2530 (Anthropology of Political Systems) a requirement. Since neither ANTH 2010 nor ANTH 2530 have enrolment limits, there is no risk at all of squeezing out GPE students.

best,
Stacie

From: Mark Hudson [hudsonm@cc.umanitoba.ca]
Sent: Tuesday, March 06, 2012 1:55 PM
To: burkes

Subject: Anthropology Program Changes

Dear Stacie,

I write to convey the support of the Global Political Economy program for the proposed Anthropology program changes outlined in your memo of Feb. 22. I have reviewed the proposed changes and see no potential pitfalls with regard to the Anthropology program's contribution to the GPE program, providing that the requirement for students to take either ANTH 2010 or ANTH 2350 won't squeeze GPE students out of the latter course, which we have proposed to make a requirement for the GPE general and advanced programs.

Sincerely,

Mark Hudson
GPE Program Coordinator
July 20, 2012

Greg Smith
Associate Dean, Faculty of Arts
University of Manitoba
3rd Floor Fletcher Argue Building
Winnipeg, MB R3T 5V5

Dear Associate Dean Smith,

I have had a chance to review the proposal for an Honours Program in Anthropology and I am wholeheartedly in support. I agree with the objectives that have motivated this proposed change and believe that the students will benefit from the proposed Honours and the revised Advanced Major programs. I also note that several of the courses in your program may be courses that would be of benefit to law students, and would be happy to encourage our students to participate in these courses where appropriate and as our program requirements and your enrolment limits permit.

Please let me know if I can assist further.

Yours sincerely,

Dr. Lorna A. Turnbull
Dean
204-474-9282
Lorna.Turnbull@ad.umanitoba.ca
August 8, 2012

TO: Michele Piercey-Normore, Associate Dean (Undergraduate Studies), Faculty of Science

FROM: Greg T. Smith, Associate Dean of Arts

SUBJECT: Revision to Draft Proposal, Honours Program in Anthropology

As a follow up to your memo of July 23, 2012, we have now consulted with the Department of Anthropology and they have responded to the questions raised by your review of the proposed Honours program in Anthropology. The responses, in turn, to the five matters raised in the 23 July memo from the Graduate Program Chair are as follows:

1. "Double Honours requirements have not been outlined in your proposal. ..."
A Double Honours program would necessarily be structured differently than a Single Honours program. At the present time, the Department's intention is to get the Honours program established. We will certainly consider the possibility of developing a Double Honours program in future.

2. "It is not clear whether the GPA calculation is based on all courses (cGPA) or only those related to the degree (dGPA). It is also unclear as to how the inclusion of grades from all repeated courses can be included in the GPA calculation"
   The GPA calculation is based on cumulative GPA, which includes grades for repeated and failed courses. The proposal has been modified to specify the cumulative GPA calculation.

3. "Proportion of Anthropology graduates that increased from 2008 to 2010."
According to University tabulations of degrees conferred, the proportion of Anthropology students graduating with a 4-year Advanced Degree has increased. In 2008, 39% (n=9) of Anthropology graduates graduated with an Advanced Major degree in Anthropology. This increased to 59% (n=16) of Anthropology graduates in 2010 (see: umanitoba.ca/admin/oia/students/1433.htm). Increasingly, students are requiring more advanced training to seek the careers they wish to pursue. The Honours program accreditation on their degrees will potentially increase their competitiveness in seeking
admission to graduate studies, in job applications or, more generally, recognize their intensive training in Anthropology.

4. "Information on the numbers of students that have expressed interest in the program."
The Department has not collected specific numbers, but Department Council has long discussed the interest and requests coming from our undergraduate students to introduce an Honours program. It was the persistence of this particular request that led to discussions about restructuring our programs. Students did not specify if they wanted a thesis component. We have opted for a course-based Honours program. A thesis component is not a requirement of Faculty of Arts' Honours programs, and, further, there is great diversity across Canadian institutions regarding the inclusion of a thesis component in Honours programs (in Anthropology departments, for example, McMaster University and the University of Toronto do not have thesis requirements, Lakehead University offers the option for a thesis, and Brandon University has a thesis requirement). The Department of History has recently removed its honours essay/thesis component from its Honours program requirements. In coming years, as our department undergoes periodic undergraduate program reviews, we may reconsider the thesis option depending on student interest, contemporary academic demands, and national requirements.

5. Program accreditation for current Advanced Majors program
No, Anthropology programs are not accredited. None of the undergraduate programs in the Faculty of Arts are accredited.

We have modified the Draft Proposal to incorporate the changes noted here, where necessary. Thank you for your careful review of this program and for your constructive feedback.

cc. Vicky Warkentin, Recording Secretary, Faculty of Arts CPAC
    Janet Sealey, Executive Assistant to the Dean (Academic)
    Faculty of Arts CPAC members
DATE: July 23, 2012

TO: Greg Smith, Associate Dean, Faculty of Arts

FROM: Michele Piercey-Normore, Associate Dean (Undergraduate Studies)

RE: Review of the Draft Proposal for an Honours Program in Anthropology

I am pleased to provide you with a review of the draft proposal to develop an Honours Program in Anthropology. The proposal seems to provide a solid plan for developing an Honours program and based on the numbers of students reported to enroll in the Advanced Major in Anthropology (page 9), there seems to be little concern that the program will attract students. While the Faculty of Science is in support of this program proposal, I have a few comments and questions that you may wish to consider during the proposal development.

- Double Honours requirements have not been outlined in your proposal. Perhaps the proposal would benefit from some of these details as is present for many other Arts programs. A Double Honours option in Anthropology may also be of interest to some of our Science students.

- One of the requirements outlined in the proposal is that students must maintain a 3.0 GPA to remain within the Honours program (page 5). It is not clear whether the GPA calculation is based on all courses (cGPA) or only those related to the degree (dGPA)? It is also unclear as to how the inclusion of grades from all repeated courses can be included in the GPA calculation.

- The proportion of Anthropology graduates that increased from 2008 to 2010 (Page 8, sect III, 3) is rather confusing. As it is currently written it appears that 59% of all Arts graduates are Anthropology majors.

- Can you provide more information on the numbers of students that have expressed interest in the program (Page 8-9, sect III, 4)? Have they specified whether their interest is a course based or thesis based Honours program? A thesis based program would be more suitable for continuation with graduate studies than a course based program. Have you considered a thesis based Honours program for Anthropology?

- Is the current Anthropology Advanced Majors program accredited and, if so, by whom? Accreditation would produce a strong program, but it is not clear whether the existing program is already accredited or if this proposal will contain a plan to accredit the newly proposed program.

On behalf of the Faculty of Science, I am pleased to provide support and I look forward to reading the full proposal in due course.
July 17, 2012.

TO: Greg Smith, Associate Dean, Faculty of Arts
FROM: Elizabeth Comack, Head, Department of Sociology
RE: Review of Draft Proposal for New Honours Program in Anthropology

Thank you for sending me a copy of the draft proposal for an Honours Program in Anthropology. It is apparent on reviewing the document that the Anthropology Department has taken considerable care in revising its curriculum in order to better meet the needs of students interested in studying the various subfields of the discipline. At the same time, the implementation of an Honours Program will better enable students to obtain the specialist training required for graduate study in Anthropology.

Given the positive experience of the Sociology Department with our own Honours Program in Sociology, we are fully supportive of this development within the Department of Anthropology.

RECEIVED

JUL 17 2012
ASSOCIATE DEAN OF ARTS
UNIVERSITY OF MANITOBA
DATE: August 23, 2012

TO: Greg Smith, Associate Dean, Faculty of Arts

FROM: Norman Halden, Dean, Clayton H. Riddell Faculty of Environment, Earth, and Resources

SUBJECT: Request to review Draft Proposal for new Honours Program in Anthropology

I have reviewed the proposal for the new Honours Program and the revised Advanced Major Program in Anthropology. The resulting streamlining of courses and simplification of program requirements will benefit the Department and its students. The Honours Program will also enhance students’ access to graduate programs that, as the proposal states, are increasingly required in the related professions.

I have no concerns regarding these proposals and indeed applaud the Department for its strategic and thoughtful approach. The Riddell Faculty welcomes continued research partnerships with the Department of Anthropology that will also open additional opportunities for Honours students.

RECEIVED

AUG 28 2012

ASSOCIATE DEAN OF ARTS
UNIVERSITY OF MANITOBA
Hello Jodi,

I have reviewed the proposal and have no concerns.

Thanks
Caroline

On Fri, Aug 31, 2012, at 02:45 PM, Jodi Petch wrote:

Hi

Earlier in the summer, I had given each of you a Request to Review Draft Proposal for new Honours Program in Anthropology document from Greg Smith in Arts. Gustaaf is wondering if either of you had a chance to provide any comments or concerns on the proposal.

Thanks,
Jodi

Jodi Petch

Jodi Petch
Confidential Assistant to the Dean
Faculty of Human Ecology
209 Human Ecology Building
University of Manitoba
Winnipeg, MB R3T 2N2
Ph: (204) 474-9704
Fx: (204) 474-7592