ARTS FACULTY COUNCIL
THURSDAY APRIL 5TH, 2018
306 TIER
2:30 PM TO 4:30 PM

AGENDA

1. Adoption of the Agenda for approval

2. Minutes of January 31, 2018 for approval

3. Business Arising

  No Business arising.

4. New Business

  4.1 Arts Nominating Committee Report for approval
  4.2 Elections for approval
  4.3 Arts Support Staff Senate Nomination for approval
  4.4 Arts Executive Committee Terms of Reference for approval
  4.5 Arts Executive Committee Report and Nominations for approval

5. Arts Standing Committee Annual Reports

  5.1 Arts Endowment Fund for information
  5.2 Local Discipline Committee for information
  5.3 Academic Regulations Policy Committee for information
  5.4 Academic Regulations Appeals Committee for information
  5.5 Arts Research Committee for information
  5.6 Equity, Diversity and Human Rights Committee for information
  5.7 Award in Internationalization Committee for information
  5.8 Teaching Excellence Committee for information

6. Report of the Dean and the Associate Deans’ Reports

  6.1 Dean’s Report
  6.2 Associate Deans’ Reports

7. Question Period  Questions must be submitted by 10:00 a.m. April 5, 2017

8. Adjournment

Please forward REGRETS ONLY to Janice Gripp, Secretary to Arts Faculty Council by phone at 8439 or email at janice.gripp@umanitoba.ca.
Faculty of Arts Council  
January 31, 2018  

Minutes  


1. Adoption of the Agenda  
   MOTION: To adopt the agenda as presented (M. Samson)  
   CARRIED  

2. Adoption of the Minutes  
   MOTION: To approve the minutes of November 30, 2017 as submitted. (G. Sobie)  
   CARRIED  

3. Business Arising from the Minutes  
   There was no business arising from the minutes.  

4. Matters to be considered in closed session  
   Dean Taylor asked any non-voting members of Faculty Council to please leave the meeting. Dean Taylor noted that he had received three nominations for Faculty Council’s approval. Ballots were passed out and collected. Dean Taylor explained that the result would be emailed out to Faculty Council members the next day.  

5. New Business  

5.1 Nomination and Election of Replacement Senator  
   Dean Taylor explained that Senator Radhika Desai had relinquished her seat on Senate and that a replacement was required to fill the remainder of the term which ends May 31, 2018. Dean Taylor called for any further nominations. Receiving none, ballots were completed and collected. Dean Taylor explained that the result would be emailed out to Faculty Council members the next day.  

5.2 Report of Arts Rules & Procedures Committee  
   Motion: to approve the Terms of Reference for the Indigenous Content Committee with number six (6.) under Terms of Reference being changed to “To make recommendations to the
appropriate bodies or officers of the University of Manitoba for decolonizing pedagogy in the Faculty of Arts" (K. Ladner)

Dean Taylor explained that Rules and Procedures Committee reviewed the terms of reference for the new standing committee of Faculty Council, the Indigenous Content Committee (I.C.C.). A few minor changes were done as recommended by one of the committee members.

C. Miller expressed concern that the term “explore opportunities for decolonizing the Faculty of Arts” does not seem as strongly worded as recommended by Faculty Council. A short discussion took place with the changes being recommended in the motion being agreed upon.

CARRIED

5.3 ARPC (Arts Rules & Procedures Committee) Proposal – Evaluations in the last two weeks of class

MOTION: to approve the recommendations outlined in the proposal as submitted (G. Sobie)

CARRIED

5.4 ARPC Proposal – Academic Distinctions

MOTION: to approve the recommendations outlined in the proposal as submitted (G. Sobie)

CARRIED

5.5 CPAC Motions approved by Arts Executive Committee

There were no questions or comments.

6. Report of the Dean and Associate Deans Reports

6.1 Dean’s Report

Dean Taylor noted there are currently eight academic searches underway. He is currently meeting with candidates and is hopeful all the positions will be filled and starting July 1, 2018.

Dean Taylor provided an update on the budget noting that the budget numbers have still not been confirmed. He is hopeful he will have more information in the next couple of weeks; however he does not feel he can wait any longer to make a decision on the Teaching Responsibility Guidelines. He is preparing a report and that the guidelines will be available for voting by April 30th at the latest. The new guidelines, if approved, will go into effect July 1, 2018.

He noted that the teaching loads for 2018-2019 have not yet been finalized and that the timetabling 2018-19 is proceeding on the basis of the existing teaching guidelines. He added that the delay in responding to the report submitted by the faculty advisory committee was due in part to the request for a reduction in teaching loads for faculty members in addition to a reduction in teaching loads for instructors.
He added that the process for reviewing and voting on the report will follow the language in the collective agreement.

4.2 Associate Deans’ Reports

There were no questions or comments.

6.0 **Question period** – questions received were answered during Dean’s update

7.0 **Adjournment** at 3:30
Date: March 22, 2018
To: Arts Faculty Council
From: Tina Chen, Chair, Arts Nominating Committee
Re: 2018 Report on Committee Nominations

The Faculty of Arts Nominating Committee met on March 16, 2018 in order to discuss and finalize nominations to the various Faculty Council committees. A general call for self-nominations was done prior to this meeting and was immensely successful. The Nominating Committee thanks all those who self-nominated.

The committee is pleased to present a full slate of nominees to Faculty Council for approval. Four committees as well as the Senator positions will require an election. Ballots will be provided for these elections. Pending any nominations from the floor of Faculty Council, elections will not be necessary for any of the other committees.

Please note that the election of Senators will be for variable terms. The University Secretary’s Office advised that seven of the ten academic members representing the Faculty of Arts on Senate have terms expiring in 2018, and that the two other members’ terms expire in 2020. Since the Standing Rules of Senate provide that terms should expire in successive years, it has been requested that we elect three members for a one year term, one member for a two year term and four members for a three year term. This will successfully stagger the Faculty of Arts Senators expiry dates. The Nominating Committee discussed this and decided it will determine the expiry dates for each of the nominees after they have been elected. The Nominating Committee will look at several factors including departmental representation, previous terms as Senator and gender balance. Senators will be advised of their appointment and term by letter.
# Arts Endowment Fund Committee

**MEMBERSHIP**

Number of members needed: 1 faculty members

Term of Office: 1 member July 1, 2018 to June 30, 2020 (2 years)

1) Please vote for a **maximum of 1 (one) members** by placing an X in the box

<table>
<thead>
<tr>
<th>1) SHAWNA FERRIS (WOMEN’S &amp; GENDER STUDIES)</th>
</tr>
</thead>
<tbody>
<tr>
<td>2) SAVERIA TORQUATO (FRENCH, SPANISH &amp; ITALIAN)</td>
</tr>
<tr>
<td>3) ANNETTE DESMARIAIS (SOCIOLOGY)</td>
</tr>
</tbody>
</table>

**Nominee from the Floor:**

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# Local Discipline Committee

**MEMBERSHIP**

Number of members needed: 2 faculty members

Term of Office: July 1, 2018 to June 30, 2020 (2 years)

1) Please vote for a **maximum of 2 (two) members** by placing an “X” in the box

<table>
<thead>
<tr>
<th>1) LAUNA LEBOE-MCGOWAN (PSYCHOLOGY)</th>
</tr>
</thead>
<tbody>
<tr>
<td>2) BETSY TROUTT (ECONOMICS)</td>
</tr>
<tr>
<td>3) ANDREW OSBORNE (FRENCH, SPANISH &amp; ITALIAN)</td>
</tr>
</tbody>
</table>

**Nominee from the Floor:**
**Equity, Diversity & Human Rights Committee**

**MEMBERSHIP**

Number of members needed: 2 faculty members  
Term of Office: July 1, 2018 to June 30, 2020 (2 years)

1) Please vote for a **maximum of 2 (two)** members by placing an “X” in box

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
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<tbody>
<tr>
<td>1) Julie Gibbings (History)</td>
<td></td>
</tr>
<tr>
<td>2) John Serieux (Economics)</td>
<td></td>
</tr>
<tr>
<td>3) Armelle St. Martin (French, Spanish &amp; Italian)</td>
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</tr>
<tr>
<td>4) Susan Prentice (Sociology)</td>
<td></td>
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<tr>
<td>Nominee from the Floor:</td>
<td></td>
</tr>
</tbody>
</table>

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**Award in Internationalization Committee**

**MEMBERSHIP**

Number of members needed: 1 faculty members  
Term of Office: July 1, 2018 to June 30, 2020 (2 years)

1) Please vote for a **maximum of 1 (one)** member by placing an “X” in the box

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
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</thead>
<tbody>
<tr>
<td>1) Maria Martinez (French, Spanish &amp; Italian)</td>
<td></td>
</tr>
<tr>
<td>2) Annette Desmarais (Sociology)</td>
<td></td>
</tr>
<tr>
<td>3) Saveria Torquato (French, Spanish &amp; Italian)</td>
<td></td>
</tr>
<tr>
<td>Nominee from the Floor:</td>
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</tr>
</tbody>
</table>
**The University Secretary's Office has advised the Dean's Office that seven of the nine faculty members representing the Faculty of Arts on Senate have terms expiring in 2018, with two other members' terms expiring in 2020. Since the Standing of Senate provide that terms should expire in successive years, they have requested we elect three members for a one year term, one member for a two year term and four members for a three year term. This will be a one-time correction to balance the expiry terms of Arts Senators. The Arts Nominating Committee will determine the terms of those elected following the election and advise the members accordingly. Factors that will determine the terms are gender balance, department representation and previous terms as a Senator. The person receiving the lowest votes will be the term replacement if required.**

**Number of members needed:** 7 (seven) faculty members
**Term of Office:** TO BE ASSIGNED **

Please vote for 7 (seven) members by placing an “X” in the appropriate boxes:

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
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</thead>
<tbody>
<tr>
<td>1) CARY MILLER (NATIVE STUDIES)</td>
<td></td>
</tr>
<tr>
<td>2) LUKE TROMLY (ENGLISH, THEATRE, FILM &amp; MEDIA) (LEAVE REPLACEMENT REQUIRED)</td>
<td></td>
</tr>
<tr>
<td>3) SUSAN PRENITCE (SOCIOLGONY AND CRIMINOLOGY)</td>
<td></td>
</tr>
<tr>
<td>4) TAMMY IVANCO (PSYCHOLOGY)</td>
<td></td>
</tr>
<tr>
<td>5) CATERINA REITANO (FRENCH, SPANISH &amp; ITALIAN)</td>
<td></td>
</tr>
<tr>
<td>6) ROYCE KOOP (POLITICAL STUDIES)</td>
<td></td>
</tr>
<tr>
<td>7) TRACEY PETER (SOCIOLGONY AND CRIMINOLOGY)</td>
<td></td>
</tr>
<tr>
<td>8) JASON EDGERTON (SOCIOLGONY AND CRIMINOLOGY)</td>
<td></td>
</tr>
</tbody>
</table>

**Nominee from the Floor:**
March 15, 2018

TO: Arts Faculty Council
FROM: Janice Gripp, Confidential Assistant to the Dean of Arts
SUBJECT: Support Staff Senator

The support staff members of Faculty Council have nominated Greg Sobie (Dean’s Office) to assume the Senate position. Greg has been Senator for the past 3 years. This nomination requires Faculty Council approval.

Thank you
March 20, 2018

To: Arts Faculty Council

From: Jeff Taylor, Chair, Arts Executive Committee

Subject: Arts Executive Committee Terms of Reference

Attached are the original terms of reference for the Arts Executive committee as well as a draft of a new version. The primary change is that the terms have been moved into the template that all other Arts committees have been using. In addition, there were two items added:

1) approve all items proposed by the Faculty of Arts Course and Program approvals committee except the introduction or abolition of a program

2) receive and approve nominations to any committee vacancies that may occur outside of the normal nomination process except for Senate vacancies

The first item was added to incorporate changes to the terms of reference for the Arts Course and Program Approvals Committee which were approved by Faculty Council in December 2011. The second item is just to clarify what has been common practice in the past.
ART AUTHORITY:

Established by Arts Faculty Council as a standing committee of Faculty Council that will make recommendations to Faculty Council

PURPOSE:

To review, report and approve those items within its jurisdiction prior to submission to Faculty Council for information or approval including approval of the agendas for Faculty Council meetings.

TERMS OF REFERENCE:

Subject to the powers of Faculty Council, the Executive Committee shall:

a) ensure that the Faculty Council policy is properly executed
b) approve all items proposed by the Faculty of Arts Course and Program Approvals Committee except the introduction or abolition of a program
c) receive and approve nominations to any committee vacancies that may occur outside of the normal nomination process except for Senate vacancies
d) receive reports from the Nominating Committee, and decide on additions to membership of the other Committees of Faculty Council, subject to approval at a later meeting of Council
e) make nominations for membership on the Arts Nominating Committee to the Faculty Council
f) co-ordinate the work of other Committees of Faculty Council, referring questions involving policy to the appropriate Committee

g) receive and consider reports and recommendations originating with other Committees, and, when it deems necessary, pass on its suggestions to those Committees
h) forward to Faculty Council for decision the final version of all reports and recommendations involving the establishment or alteration of general policy, whether they originate with the Executive Committee itself or with the other Committees
i) follow up decisions taken by Faculty Council
j) deal with the contingencies that arise between meetings of Faculty Council, and, in general, assist the Dean in disposing of matters of a routine nature which do not substantially involve questions of general policy
k) report to Faculty Council with respect to actions taken by the Executive Committee
l) carry out such other functions as Faculty Council shall from time to time specify

COMPOSITION:

1. Dean of Arts (or designate) ex officio and Chair
2. The Associate Dean(s) ex officio
3. eight faculty members who hold full-time academic appointments in the Faculty of Arts, four of which are to be elected each year for a two year term. If a position becomes vacant, a person shall be elected at the following Faculty Council meeting to fill the unexpired portion of the term. The must be at least one person representing each of the professorial academic ranks
4. two students elected by and from the student members of Faculty Council for a one year term
5. one support staff member elected by the support staff members of Faculty Council for a two year term

Established and approved by Faculty Council
Revisions approved by Faculty Council April, 1998, ???

1 All ex officio members of standing committees have voting rights unless otherwise stipulated
TERMS OF REFERENCE
ARTS FACULTY COUNCIL EXECUTIVE COMMITTEE

1. There shall be an Executive Committee consisting of:
   a) the Dean
   b) the Associate Dean(s)
   c) eight members elected by and from the members of Faculty Council who hold full-time academic appointment either in the Faculty of Arts or in St. Boniface College
   d) two students elected by and from the student members of the Faculty Council
   e) one support staff member elected by and from Arts support staff

2. The term of office for each elected academic member shall be two years beginning on July 1, with four members to be elected each year during the spring Council meeting at which Arts representatives on Senate are elected, if a position becomes vacant, a person shall be elected at the following Faculty Council meeting to fill the unexpired portion of the term.

3. The annual election of academic members shall be such that, following the election, there shall be among the eight elected academic members of the Executive Committee at least one person representing each of the professorial academic ranks.

4. The term of office of each student shall each be one year.

5. The Dean (or delegate) shall call and preside at all meetings of the Executive Committee.

6. Subject to the powers of Faculty Council, the Executive Committee shall:
   a) ensure that the Faculty Council policy is properly executed
   b) receive reports from the Nominating Committee, and decide on additions to membership of the other Committees of Faculty Council, subject to approval at a later meeting of Council
   c) co-ordinate the work of other Committees of Faculty Council, referring questions involving policy to the appropriate Committee
   d) receive and consider reports and recommendations originating with other Committees, and, when it deems necessary, pass on its suggestions to those Committees
   e) forward to Faculty Council for decision the final version of all reports and recommendations involving the establishment or alteration of general policy, whether they originate with the Executive Committee itself or with the other Committees
   f) make nominations for membership on the Arts Nominating Committee to the Faculty Council
   g) follow up decisions taken by Faculty Council
   h) deal with the contingencies that arise between meetings of Faculty Council, and, in general, assist the Dean in disposing of matters of a routine nature which do not substantially involve questions of general policy
   i) report to Faculty Council with respect to actions taken by the Executive Committee
   j) carry out such other functions as Faculty Council shall from time to time specify

revised April 28, 1998
March 20, 2018

To: Arts Faculty Council
From: Jeff Taylor, Chair, Arts Executive Committee
Subject: Annual Report of the Faculty of Arts Executive Committee


Standard approval of replacement committee members and CPAC reports on course and program changes took place as well as the review and approval of the agenda for the meetings of Faculty Council. The committee also reviewed its terms of reference which are being submitted to Faculty Council for approval.

The committee is pleased to present the four required nominations for the Nominating Committee. Further nominations may be received from the floor of Faculty Council.

**Arts Nominating Committee**

Number of members needed: 4 Faculty Members

Term of office: July 1, 2018 – June 30, 2020 (2 Years)

Continuing members:
- Erin Keating (English, Theatre, Film & Media)
- Will Oxford (Linguistics)
- Henry Heller (History)
- Simone Mahrenholz (Philosophy)

Leave Replacement member: Rhadika Desai (LR for Simone Mahrenholz)

New Nominees:
- Andrea Charron (Political Studies)
- Caterina Reitano (French, Spanish & Italian)
- Mike Sampson (Classics)
- Tina Chen (History)
March 14, 2018

TO: Arts Faculty Council

FROM: N. Rosen, Chair, Arts Endowment Fund Committee

SUBJECT: ANNUAL REPORT OF THE ARTS ENDOWMENT FUND COMMITTEE
Meeting of February 27, 2018

The Arts Endowment Fund Committee met to review and rank applications for the 2018 competition. Out of the 77 applications that the Committee received, 59 applications were successful.

Attached is the financial report from the Arts Endowment Fund Committee meeting of February 27, 2018. The report includes the following data:

- capitalization of the fund
- total funds available for disbursement in the 2018 competition
- total amount allocated
- total number and value of applications (support staff, undergraduate students, graduate students, sessional instructors, faculty members, groups)
- total number and value of awards allocated (support staff, undergraduate students, graduate students, sessional instructors, faculty members, groups)
- total funds allocated by project type (e.g. travel, furnishings, events, etc.)

To rectify a recurrent pattern of incorrect applicant category classifications, the committee recommended modifications to the online form to prompt applicants to choose their applicable category. The committee voted to have a permanent allocation $25,000 of the Arts Endowment fund to use for Fall term call for undergraduate applications. Also, the new chair, Nicole Rosen, was elected for the 2019 competition.

NR/sb
Enclosure

cc. Arts Budget Office
    Jeff Taylor, Dean, Faculty of Arts
<table>
<thead>
<tr>
<th>% of Awarded Funds</th>
<th>Total Funds Allocated by Project Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>97.93%</td>
<td>Overall: 107,730,000</td>
</tr>
<tr>
<td>14.00%</td>
<td>Other: 14,747,077</td>
</tr>
<tr>
<td>21.47%</td>
<td>Guest Lecture: 3,500,000</td>
</tr>
<tr>
<td>0.36%</td>
<td>Workshops/Workshops: 4,675,927</td>
</tr>
<tr>
<td>0.96%</td>
<td>Travel: 1,000,000</td>
</tr>
<tr>
<td>0.00%</td>
<td>0</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>% of Awarded Funds</th>
<th>Total Funds Allocated by Project Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>22.49%</td>
<td>Support Staff: 38,799,000</td>
</tr>
<tr>
<td>18.75%</td>
<td>Graduate Students: 34,599,977</td>
</tr>
<tr>
<td>11.69%</td>
<td>Undergraduate Students: 21,558,420</td>
</tr>
<tr>
<td>8.20%</td>
<td>6,800,000</td>
</tr>
<tr>
<td>1.63%</td>
<td>77</td>
</tr>
<tr>
<td>0.00%</td>
<td>0</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>% of Applications</th>
<th>Total Funds Requested by Applicant Category</th>
</tr>
</thead>
<tbody>
<tr>
<td>77.40%</td>
<td>Groups: 30,976,894</td>
</tr>
<tr>
<td>15.18%</td>
<td>Faculty Members: 5,381,832</td>
</tr>
<tr>
<td>10.61%</td>
<td>Graduate Students: 3,790,563</td>
</tr>
<tr>
<td>9.91%</td>
<td>Support Staff: 4,699,962</td>
</tr>
<tr>
<td>6.39%</td>
<td>2,900,000</td>
</tr>
<tr>
<td>0.00%</td>
<td>0</td>
</tr>
</tbody>
</table>

| 142,373.69        | Total Funds Available for Disbursement     |
| 122,736.00        | Carry Over Funds From 2017                 |
| 32,000,000        | Funds Available for 2018                   |
| 3,161,747         | Capital of the Fund                        |

Annual Financial Report

Arts Endowment Fund
<table>
<thead>
<tr>
<th>Total Amount Allocated by Project Type</th>
<th>102,950.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Awarded Funds</td>
<td>47,958.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>% of Awarded Funds</th>
<th>62 Applications Funded</th>
</tr>
</thead>
<tbody>
<tr>
<td>%</td>
<td>122,313.63</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>% of Awarded Funds</th>
<th>115 Applications Funded</th>
</tr>
</thead>
<tbody>
<tr>
<td>%</td>
<td>177,833.69</td>
</tr>
</tbody>
</table>
The Local Discipline Committee (LDC) meets to consider student appeals of decisions made by the Associate Dean Undergraduate after conducting a Pre-LDC investigation. Between April 1, 2017 and March 31, 2018, the LDC met on ten (10) occasions to consider appeals from 16 students.

The table below provides a summary of the committee’s decisions. When the student subsequently appealed the decision of the LDC to the University Discipline Committee (UDC), the UDC decision has been included in the right hand column of the table.

<table>
<thead>
<tr>
<th>Meeting Date</th>
<th>Nature of LDC Appeal</th>
<th>LDC Decision</th>
<th>UDC Decision</th>
</tr>
</thead>
<tbody>
<tr>
<td>April 11, 2017</td>
<td>Appeal of Disciplinary Action</td>
<td>Appeal Denied</td>
<td>Appeal Denied</td>
</tr>
<tr>
<td>May 9, 2017</td>
<td>Appeal of Finding and Disciplinary Action</td>
<td>Appeal Denied</td>
<td></td>
</tr>
<tr>
<td>August 28, 2017</td>
<td>Appeal of Finding and Disciplinary Action</td>
<td>Appeal Denied</td>
<td></td>
</tr>
<tr>
<td>September 6, 2017</td>
<td>Appeal of Finding and Disciplinary Action</td>
<td>Appeal Denied</td>
<td></td>
</tr>
<tr>
<td>September 25, 2017</td>
<td>Appeal of Disciplinary Action</td>
<td>Appeal Denied</td>
<td>Appeal Denied</td>
</tr>
<tr>
<td>October 19, 2017</td>
<td>Appeal of Disciplinary Action</td>
<td>Appeal Denied</td>
<td></td>
</tr>
<tr>
<td>November 24, 2017</td>
<td>Appeal of Finding and Disciplinary Action</td>
<td>Appeal Denied</td>
<td></td>
</tr>
<tr>
<td>January 25, 2018</td>
<td>Appeal of Finding and Disciplinary Action*</td>
<td>Appeal Denied – Penalty Increased</td>
<td></td>
</tr>
<tr>
<td>February 26, 2018</td>
<td>Appeal of Disciplinary Action</td>
<td>Appeal Denied</td>
<td></td>
</tr>
<tr>
<td>March 26, 2018</td>
<td>Appeal of Disciplinary Action</td>
<td></td>
<td></td>
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</tbody>
</table>

*Same student
The Faculty of Arts Academic Regulations Policy Committee (ARPC) met twice during the reporting period (April 1, 2017 – March 31, 2018).

<table>
<thead>
<tr>
<th>Meeting Date</th>
<th>Proposal</th>
<th>Decision</th>
</tr>
</thead>
<tbody>
<tr>
<td>August 8, 2017</td>
<td>Sprachdiplom II Transfer Credit Proposal</td>
<td>Approved</td>
</tr>
<tr>
<td></td>
<td>Faculty of Arts Co-operative Education Program Regulations</td>
<td>Approved</td>
</tr>
<tr>
<td></td>
<td>Method of Student Evaluations – Change to the 50% subjective marking requirement</td>
<td>Approved*</td>
</tr>
<tr>
<td></td>
<td>Off-Campus Term Tests and Exams for On-line and Distance Education Courses</td>
<td>Discussed</td>
</tr>
<tr>
<td>November 29, 2017</td>
<td>Method of Student Evaluations – Adjustment to wording regarding administering a test or tests during the last two weeks of classes.</td>
<td>Approved</td>
</tr>
<tr>
<td></td>
<td>Introduction of regulations regarding approval of term work time extensions.</td>
<td>Approved*</td>
</tr>
<tr>
<td></td>
<td>Modification to the regulations regarding academic distinctions for U of M Second Degree Students</td>
<td>Approved</td>
</tr>
</tbody>
</table>

*Items approved by ARPC, but sent back to committee for further review by Arts Faculty Executive.
DATE: March 14, 2018
TO: Jeff Taylor, Dean, Faculty of Arts
FROM: Steven Lecce, Associate Dean, Faculty of Arts
SUBJECT: Annual Report of the Faculty of Arts Academic Regulations Appeals Committee (ARAC) 2017 – 2018

The Faculty of Arts Academic Regulations Appeals Committee (ARAC) meets with students who wish to appeal Faculty and/or University academic regulations. During the period of April 1, 2017 to March 31, 2018, the Faculty of Arts ARAC met on three occasions to consider student appeals.

Meeting #1 – April 4, 2017
The student appealed for the following academic concessions:

a) To allow the student to graduate notwithstanding the Major Residency Requirement for the Bachelor of Arts General Degree.

b) That the Faculty of Arts waive part of the Meritorious Degree requirement (minimum credit hours at the University of Manitoba) and grant the student a Bachelor of Arts Degree, “With Distinction”.

c) That the Faculty of Arts waive the 90 credit hour requirement of the Bachelor of Arts General degree and allow the student to graduate with 87 credit hours; and,

d) That the Faculty of Arts allow the student to revert to the Bachelor of Arts General Degree and allow her to graduate as soon as possible (May 2017 Convocation).

The Committee approved the student’s appeal in regards (a); to allow you to graduate, notwithstanding the Major Residency Requirement for the Bachelor of Arts General Degree. The result of this decision provided an exception to the regulation instituted in the 2009 Fall Term, permitting the student’s current completion of course work to satisfy the Major area of study. However, the Committee denied the other three appeal requests.

Meeting #2 – September 21, 2017
The student appealed for a selective Authorized Withdrawal (AW) from the course, PSYC 1200, which was taken as a spanned course over the 2015 Fall and 2016 Winter Terms on compassionate grounds.

The appeal for an Authorized Withdrawal was denied. However, the Committee approved the withdrawal of the course and grade as a Voluntary Withdrawal.
Meeting #3 – February 13, 2018

Two students presented at the hearing.

In the first hearing, the student appealed for complete Authorized Withdrawals (AWs) from all courses enrolled during the 2016 Fall Term/2017 Winter Term on compassionate grounds.

The Committee approved the appeal as requested.

In the second hearing, the student appealed for complete Authorized Withdrawals (AWs) from all courses enrolled during the 2015 Fall Term, 2016 Winter Term, 2016 Summer Term, 2017 Winter Term, and 2017 Summer Term. The student had requested consideration for a selective request from the 2016 Fall Term to retain the grade awarded in ECON 2020.

The Committee approved the appeal as requested.

/LF.
Date: March 20, 2017

From: Royce Koop, Chair, Research Committee

To: Jeff Taylor, Dean of Arts

Re: Research Committee Activities

The Research Committee met three times in this academic year. Early in the year, following the committee's terms of reference, we co-opted two additional members: Elyssa Warkentin (Research Facilitator from the Dean's Office) and Paul Jenkins (Institute for the Humanities).

Members of the committee engaged in substantial discussion of the committee's role. We have reaffirmed our core purpose: to both examine and report to Faculty Council on matters related to research in the Faculty of Arts. We have, after significant discussion, completed a revision to our Terms of Reference to reflect this, which will hopefully allow the committee is future years more clarity over its role. We have also revised our terms of reference in such a way as to address the ongoing issue of the dormant Arts Library Committee/Library Executive Committee. These changes to our terms of reference will shortly be forwarded to the Arts Rules and Procedures Committee.

Finally, we have as a committee considered Canada's Fundamental Science Review 2017 (also known as "The Naylor Report") and hoped to submit a response to it on behalf of the Faculty of Arts. Ultimately, we conferred with Brenda Austin-Smith, who wrote a response that was approved by Faculty Council. The committee then distributed that response to our local MP, the Minister of Finance and the Minister of Science.
March 16, 2018

TO: Jeffery Taylor, Chair, Arts Faculty Council

FROM: Michelle Faubert, Chair, Equity, Diversity, and Human Rights Committee


The Equity, Diversity, and Human Rights Committee (EDHR) has met four times since the last committee report to Faculty Council (March 8, May 16, September 25 in 2017, and March 1 in 2018).

The EDHR Committee continues to benefit from regular updates from the University of Manitoba’s Diversity Consultant, Valerie Williams, who informs us about the latest developments regarding such issues as Diversity and Inclusion Training initiatives, the Building Cultural Capacity workshop for Faculty of Arts support staff employees, the Diversity and Inclusion Working Group, and Diversity and Inclusion Conversations with Deans & Directors.

Several of our meetings also focused on the development of new Terms of Reference (TOR) for this committee. We gathered TORs from other, similar committees, such as those from the Health Sciences at U of M, and from other universities, both Canadian and abroad. In our most recent meeting, we finalized an updated TOR for our committee that reflects well our focus and the most recent, sensitive thinking about the issues of concern for the Committee. These have been forwarded to the Arts Rules & Procedures Committee for their review and comment.
March 16, 2018

TO: Chair, Faculty Council, Faculty of Arts
FROM: Heidi Marx, Associate Dean, Faculty of Arts
SUBJECT: Internationalization Award Committee Annual Report for 2017/2018

Internationalization Award: Andrew Woolford, Sociology, was the very worthy recipient of the 2017/2018 Internationalization Award.
March 16, 2018

TO: Chair, Faculty Council, Faculty of Arts

FROM: Jason Leboe-McGowan, Associate Dean, Faculty of Arts, for Veronica Loureiro-Rodriguez, Chair

SUBJECT: Teaching Excellence Committee Annual Report for 2017/2018

Students’ Teacher Recognition Reception (selected at March 8, 2018 meeting):
- Ruth Ormiston (English, Theatre, Film & Media)
- Kiersten McLeod (History)

Teaching Excellence Awards (selected at June 15, 2017 meeting):
- New Faculty: Launa Leboe-McGowan (Psychology)
- Established Faculty: Lori Wilkinson (Sociology)
- Sessional Faculty: Warren Bernauer (Native Studies)
- Graduate Students: Chad Graves (Psychology) and Kacla Parker (Anthropology)
Report to Arts Faculty Council – January 23, 2018 to March 26th, 2018
Heidi Marx, Associate Dean Graduate Studies, Curriculum, Space, and Internationalization

COMMITTEES – STANDING AND AD HOC

Faculty Executive Ad Hoc Indigenous Content Committee:
- Finalized the Terms of Reference for the Standing Committee on the basis of recommendations made at Faculty Council
- Worked with Chair of the Nominating Committee, Tina Chen, to populate the committee
- Will meet with the new standing committee on April 24th, 2018 to begin work

Local Discipline Meetings: January 25th, February 26th, and March 26th, 2018

ISMAC (Instructional Space Management Advisory Committee):
- The committee met to discuss problems with redistributing class meetings outside the 9:30 – 2:30 (MWF) and 10 a.m. to 2:30 p.m. (TR) window

Faculty of Graduate Studies Programs and Guidelines Committee: February 9th and March 9th, 2018
- Reviewed various unit and departmental level BFARs and program changes/proposals
- Discussed proposal from FGS about undergraduate/graduate double numbered courses

Senate Committee on Curriculum and Course Changes: March 12th, 16th, 19th, and 22nd

Senate Planning and Priorities Committee: February 26th, 2018
- Spoke to the Arts Coop Program Proposal

Arts Endowment Fund: February 27th, 2018
- We gave out about $97,000 to over 50 applicants
- We agreed to have another call in the autumn just for undergraduate students
- I also met with ASBC President Jacob Sanderson and representatives from External Relations to discuss the recent ASBC referendum on the AEF

Pollard Award Selection Committee: February 20th, 2017

SPACE PROJECTS/ISSUES (ONGOING):
- Tier Graduate Student Lounge
- Fletcher Argue First Floor advising renovation
- Women and Gender Studies move to second floor Isbister (former CATL space)
- Native Studies expanding into former CATL space on second floor Isbister
- EFTM main office renovation
- Black Hole Theatre renovation – working on getting the project underway again
- Discussions with Budget Office Giselle Martel and Flyona Major about creating a
database for tracking the various stages of ongoing projects; working with
Physical Plant to see if they can provide this information for us in the form of a
report
- Spoke with Ophelia Morris (February 21st, 2018) and Sukhjinder Singh (March
13th, 2018) from Physical Plant about caretaking issues and problems in Arts
buildings

GRADUATE STUDIES WORK:
- Working with members of the Economics Department on Supplemental
Regulations to introduce two graduate streams reflecting the two sub-groups in
the department: Economics and Econometrics, Economics and Society
- Worked with the Religion Department and the University of Winnipeg’s
Department of Religion and Culture on their JMP Supplemental Regulations;
working on more integration between the two departments in the JMP

CURRICULUM ACTIVITIES:
- Attended all timetabling meetings for 2018/19 academic year
- Discussions with various departments in advance of the CPAC deadline for Arts
- Assisted in finalizing and presenting the Arts Coop Program application for SPCC

INTERNATIONALIZATION ACTIVITIES:
- Met with Anna Polonyi and members of the French, Spanish, Italian department
to discuss potential student exchange partners in Spain
- Submitted paper work to renew various ongoing student exchange programs
- Participated on two selection committees for travel and global outreach awards

SPECIAL EVENTS AND ACTIVITIES NOT RELATED TO STANDING
COMMITTEES OR VARIOUS ASPECTS OF THE PORTFOLIO LISTED
ABOVE:
- January 25th, 2018: Welcomed David Bergen as Writer in Residence to the Centre
  for Creative Writing and Oral Culture
- March 16th, 2018: Oppressive Paradigm Award Selection Committee
UMGF ALLOCATIONS update

Arts received its preliminary allocation of 11 MA (MGS) and 11 MA/PhD UMGF to allocate. As of 23 Feb, all departments have been allocated at least one guaranteed UMGF for this competition. In addition, 2 Pollard Family Graduate Fellowship MA recipients (1st year) have been recommended who are guaranteed their UMGF in Year 2. To date, 17 UMGF allocations have been approved.

As the end of the UMGF cycle in late summer, the Faculty of Arts will also be able to again support a number of Arts Graduate Awards for students who were competitive for a UMGF but not funded due to the spent allocation.

Undergraduate Research Awards
The Faculty of Arts is supporting all 20 centrally approved Undergraduate Research Awards for students to work with Arts faculty members this summer. This year, due to a generous donation by UMSU, the University is able to award up to 172 Undergraduate Research Awards.

ORS UPDATES AND CHANGES TO GRANT APPLICATION PROCEDURES:

A reminder that there is a NEW FAAF (Funding Application Approval Form) for any external research grant applications which allows for signatures electronically.

http://umanitoba.ca/research/ors/media/Funding_Application_Approval_Form.pdf

Effective immediately, all research grants, including internal grant applications (e.g. URGP etc.), must be emailed (in a single pdf) to researchgrants@umanitoba.ca along with a fully completed and signed FAAF.

CHANGES TO INTERNAL COMPETITIONS:

Note that ORS has changed the eligibility and timing of some of its awards (as well as some name changes). These changes were reflected in the revised deadline MEMO that was sent out. In particular, note that several (not just the URGP) are now restricted to new faculty in the fall competition and established faculty in the spring competition.

FIRM ORS deadlines for grant submissions take effect:

As of 1 March 2018, grant applications received after the internal ORS deadline will not be submitted to the agency involved.
DISCIPLINARY HEARINGS
Since the last Faculty Council meeting on January 31, 2018, I chaired 9 disciplinary hearings. I also chaired one appeal of a departmental disciplinary ruling and participated in the appeal of two of my disciplinary rulings at a meeting of the Faculty of Arts Local Discipline Committee.

FRENCH, SPANISH, & ITALIAN HEADSHIP SEARCH COMMITTEE
I chaired a meeting of the committee on February 12 to approve the advertisement for soliciting applications to fill the open Head position in the Department of French, Spanish, & Italian. Dr. Maria Inés Martínez will present a public lecture on April 19th at 9:30 AM.

EMERGING LEADER AWARDS
After reviewing and evaluating 12 applications for Student Life’s Emerging Leader Awards program, I participated in a meeting of the adjudication committee to determine the list of awardees on February 5th. I also attended the dinner to honour awardees on March 28th.

SENATE COMMITTEE ON ADMISSIONS (SCADM)
The committee met on March 22nd and approved modifications to the requirements for students seeking Track 1 admission to the Bachelor of Commerce (Hons.) program offered by the Asper School of Business. Track 1 admission involves entry to the program via transfer from another Faculty (e.g., University 1) or another university. Admission to the program requires prior completion of a mathematics course and a statistics course. The modification added MATH 1230 (Differential Calculus) and STAT 1150 (Introduction to Statistics and Computing) as options to the existing list. That list permitted students to fulfill their mathematics credit by completing MATH 1500 (Introduction to Calculus) or MATH 1520 (Introductory Calculus for Management and Social Sciences), and allowed them to fulfill their statistics credit by completing STAT 1000 (Basic Statistical Analysis 1).

The committee also approved a proposal by the Faculty of Engineering to modify the list of approved courses for their students to fulfill their Written English requirement, replacing the deleted 6-credit Political Studies 1500 course, which has been deleted, with two 3-credit courses Political Studies 1502 and Political Studies 1506. The committee also approved the addition of a footnote to the list of approved courses for engineering students to fulfill their Written English requirement, noting that transfer credits provided through unallocated credits in disciplines represented on the list would not qualify as fulfilling students’ Written English requirement (e.g., HIST 1XXX).

Finally, the committee approved an admissions framework that establishes the minimum standards that University of Manitoba faculties must require for direct entry into their degree programs. This framework excludes the special access admissions category administered by University 1, which may continue to have lower admissions criteria.

The Proposed Framework
To gain direct entry to one of our faculties, students must:
1. graduate high school (5 full credits at the Grade 12 level in courses designated S, C, or U).
2. achieve a minimum 70% average over the four required courses used by a Faculty to determine admission eligibility, with an average of no less than 60% in each of the required courses.
The 4 high school courses that faculties use to determine admission eligibility must include an English 40S course, a Mathematics 40S course, and two other academic 40S courses.

The Faculty of Arts is currently in discussion with representatives of other faculties, such as the Faculty of Science, regarding direct entry admissions criteria. Our goal is to develop a proposal for the consideration of Faculty Council that will establish our direct entry admission criteria within this framework, presuming that the framework receives support in Senate.

ARTS CO-OPERATIVE EDUCATION PROPOSAL
In collaboration with the Department of Psychology, members of the Arts Dean's Office, including me, have continued our work on a proposal to introduce a Co-Operative Education program in Psychology. The proposal was approved by the Senate Priorities & Planning Committee at their February meeting and will now be considered by the Senate Executive Committee. An application to the Teaching and Learning Enhancement Fund to acquire financial support for the implementation of this program was also recently successful (Setting Up for Success: Development of a Co-operative Education Program in the Faculty of Arts). The $13,515 grant that we received through the TLEF program will help offset some of the cost of getting the program underway.

UNDERGRADUATE REVIEW SITE VISITS
With Dr. Terry Janzen, Professor and Head, Department of Linguistics, I have been organizing a site visit to take place on April 5th and 6th, as part of the external review of the undergraduate degree programs in Linguistics. I have also organized a site visit for March 27th and 28th, as part of the external review of our Bachelor of Arts, Integrated Studies degree program.

UNIVERSITY OF MANITOB A OPEN HOUSE
Although we were housed in the Multi-Purpose Complex with the rest of the Faculties, away from our usual space in Marshall McLuhan Hall, the annual Open House recruitment event seemed to be a success. Over 2,600 students attended the daytime event and approximately 700 students and their parents attended the evening event. I am grateful to all of those who took part in providing information about what the Faculty of Arts has to offer. I also want to thank Drs. Frank Cormier, Jessica Cameron, and David Annandale for providing the visiting high school students with compelling presentations about their areas of expertise.

WESTERN DEANS OF ARTS & SCIENCES CONFERENCE
From February 23-25, I attended the annual Western Deans conference in Victoria, BC. Administrators from Athabasca University and Concordia University of Edmonton hosted the conference and organized informative sessions on various topics, such as online and blended Learning and challenges arising from expressions of controversial viewpoints on social media.