

# **Award in Internationalization Selection Committee**

## **Faculty of Arts**

### **Terms of Reference**

#### **AUTHORITY:**

Established by Arts Faculty Council as a standing committee of Faculty Council.

#### **PURPOSE:**

The committee shall adjudicate the annual Award in Internationalization.

#### **TERMS OF REFERENCE:**

- 1) The Award in Internationalization, worth \$1,000.00 will normally be given to a faculty member annually. The money will be used for research, travel, or activities related to professional development.
- 2) The chair shall be the Dean of Arts, or designate, normally the Associate Dean in charge of international education.
- 3) It shall be given to a faculty member who promotes an increase in students' awareness of international culture, perspective and issues. Some examples might include courses integrating international experience, teaching material based on research in other countries, and facilitation of international student exchange. This list is not inclusive.
- 4) Nominations for the award can be made by Heads, Coordinators, colleagues, or students\*. Self-nominations are also encouraged. Each application describing the contribution of the candidate should not be more than three pages. Supporting documents can be appended.

*\*Students include both undergraduates registered in the Faculty of Arts or graduate students registered in the Faculty of Graduate Studies, but completing their degrees in a department or program in the Faculty of Arts.*

- 5) The deadline for application is April 30, and announcement of the award recipient will be made in September.

#### **COMPOSITION:**

1. The Dean of Arts (or designate, normally the Associate Dean in charge of international education) – *ex officio*<sup>i</sup> and non-voting
2. Two academic faculty members elected by and from the members of Faculty Council for two year terms. Membership shall have staggered terms of office to provide continuity from one year to the next.
3. One undergraduate student currently enrolled in the Faculty of Arts appointed by the Senior Stick.

*Established and approved by Faculty Council (December 8, 1999)  
Revisions approved by Faculty Council, September 2003, September 2010, October 2013*

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<sup>i</sup> All ex officio members of standing committees have voting rights unless otherwise stipulated