

Local Discipline Committee

Faculty of Arts

Terms of Reference

AUTHORITY:

Established by the Dean of Arts as a standing committee of Faculty Council that will be advisory to the Dean. The Local Discipline Committee has the authority to consider and dispose of student appeals in keeping with the Student Discipline Bylaw and Procedures.

PURPOSE:

Within the framework of the University policy and procedures on student discipline, the Arts discipline committee, as the local discipline committee at the faculty level shall act as an advisory body to the Dean of Arts in matters of student discipline and shall hear student appeals of disciplinary decisions of the Dean of Arts (or designate).

TERMS OF REFERENCE:

- 1.) The Committee shall conduct its activities according to the University of Manitoba Student Discipline By-Laws and University of Manitoba Student Discipline Procedures
- 2.) Before making any recommendations to the University Discipline Committee, the Committee shall first receive approval by Arts Faculty Council on any matter of policy or procedure relating to student discipline.
- 3.) The Committee shall report annually or more frequently as required to the Dean of Arts

COMPOSITION:

- 1.) The Dean of Arts (or delegate)ⁱ, and Chair
- 2.) Four academic members of the Faculty of Arts, two of whom are elected each year by Faculty Council for a two-year term. In addition two academic members shall be elected as alternates for a two-year termⁱⁱ.
- 3.) Four undergraduate students from the Faculty of Arts, appointed by the Senior Student of the Arts Student Body Council to serve a one year term. In addition two undergraduate students are to be appointed as alternatesⁱⁱ.
- 4.) Manager, Student Services (Arts), *ex officio* (non-voting) shall serve as the secretary to the committee

Established and approved by Faculty Council Oct, 1981

Revisions approved by Faculty Council May 1987, April 1993, November 1998, February 2011, October 2012, December 2018

ⁱ All *ex officio* members of standing committee have voting rights unless otherwise stipulated.

ⁱⁱ If quorum of the Committee cannot be obtained by reason of disqualification or absence of members, the Chair or Manager, Student Services (Arts) may request that one or more alternates act as a temporary replacement or replacements.