DATE: August 16, 2010

TO: Janice Gripp, Secretary, Arts Executive Committee

FROM: B. Ferguson, Chair, Course and Program Approvals Committee, Faculty of Arts

SUBJECT: Report of the Faculty of Arts Course and Program Approval Committee
          [C.P.A.C. Motions - July 22, 2010]

The motions listed below were approved by the Course and Program Approvals Committee at its meeting of Thursday, July 22nd, 2010. Would you arrange to have them placed on the agenda for consideration at the next meeting of the Arts Executive. “New” courses have been underscored.

C.P.A.C. Ref.             DEPARTMENT/PROGRAM

MOTION

2a-10  Anthropology (Graduate Courses/Programs)

That the proposal to modify:
  M.A. Supplementary Regulations - to reflect that students must complete a minimum number of 18 credit hours of coursework at the 7000 level, including at least 12 credit hours of Anthropology courses.

for a net change in credit hours of + 0 hours, be approved.

2b-10  Economics (Graduate Courses/Programs)

That the proposal to modify:
  ECON 7040  Topics in Applied Microeconomics I  Cr. Hrs. 3
  ECON 7050  Topics in Applied Microeconomics II  Cr. Hrs. 3

for a net change in credit hours of + 0 hours, be approved.
3a-10 Anthropology (Undergraduate Courses/Programs)

That the proposal to modify:

ANTH 2500 Culture, Environment, and Technology (B) Cr. Hrs. 3

for a net change in credit hours of + 0 hours, be approved.

3b-10 Asian Studies (Undergraduate Courses/Programs)

That the proposal to introduce:

ASIA 3792 Linguistic Analysis of Japanese Cr. Hrs. 3

and modify:
List A - Asian Languages - to include:

ASIA 3792 Linguistic Analysis of Japanese (3)

for a net change in credit hours of + 3 hours, be approved.

3c-10 Canadian Studies (Undergraduate Courses/Programs)

That the proposal to modify:

List of Approved Courses in Canadian Studies - to include:

GEOG 2900 Geography of Canadian Prairie Landscapes (A) (3)
GEOG 3900 Geography of Manitoba (A) (3)

and to flag the following courses as no longer offered:

GEOG 2450 The Making of the Prairie Landscape (A) (6)
GEOG 3700 Canada: The Making of the Human Landscape (A) (6)

for a net change in credit hours of + 0 hours, be approved.

3d-10 Central and East European Studies (Undergraduate Courses/Programs)

That the proposal to modify:

List of Approved Courses in Central and East European Studies - to include:

HUNG 1000 Introduction to Hungarian 1 (3)
HUNG 1002 Introduction to Hungarian 2 (3)
RUSN 2310 Exploring Russia through Film (3)
RUSN 2410 Russian Literature after Stalin (3)

and to flag the following as no longer offered:

RUSN 2750 Contemporary Russian Literature and Film (3)

for a net change in credit hours of + 0 hours, be approved.

3e-10 The Changing Workplace (Undergraduate Courses/Programs)

That the proposal to introduce:
The Changing Workplace Concentration - to be available as an option to students in the newly approved B.A. Integrated Studies degree program. The concentration is to consist of 18 credit hours from the following list of courses:

- ANTH 2500 Culture, Environment, and Technology (B) (3)
- ECON 1210 Introduction to Canadian Economic Issues and Policies (3)
- LABR 1260 Working for a Living (3)
- LABR 1290 Introduction to the Canadian Labour Movement (3)
- LABR 2100 The Political Economy of Labour (3)
- LABR 3060 Workplace Health and Safety (3)
- PHIL 2830 Business Ethics (3)
- SOC 2390 Social Organization (3)

Note: Specific course sections of ECON 2610 Special Topics in Economics (3) may satisfy the concentration requirement. Students should contact the Department of Economics for information.

For course descriptions, see departmental listings.

for a net change in credit hours of + 0 hours, be approved.

3f-10 Classics (Undergraduate Courses/Programs)

That the proposal to delete:
- CLAS 3610 Greek Literature in Translation Cr. Hrs. 3
- CLAS 3620 Latin Literature in Translation Cr. Hrs. 3
- CLAS 3690 Studies in Classical Literary Genre 2 Cr. Hrs. 3
- CLAS 3700 Studies in Classical Literary Genre 3 Cr. Hrs. 3
- CLAS 3720 Aspects of Classical Culture 2 Cr. Hrs. 3
- CLAS 3730 Aspects of Classical Culture 3 Cr. Hrs. 3

and introduce:
- CLAS 2612 Greek Literature in Translation Cr. Hrs. 3
- CLAS 2622 Latin Literature in Translation Cr. Hrs. 3

and modify:
- Classical Studies List A - to include:
  - HIST 2420 The Medieval World (D) (6)
  - HIST 2422 Europe in Late Antiquity and the Early Middle Ages (D) (3)
  - HIST 2424 Europe from the High to the Late Middle Ages (D) (3)

for a net change in credit hours of - 12 hours, be approved.

3g-10 Economics (Undergraduate Courses/Programs)

That the proposal to delete:
- ECON 1200 Principles of Economics Cr. Hrs. 6
- ECON 3370 Public Finance Cr. Hrs. 6

and introduce:
ECON 1010  Introduction to Microeconomic Principles  Cr. Hrs. 3
ECON 1020  Introduction to Macroeconomic Principles  Cr. Hrs. 3
ECON 3374  Public Expenditure Analysis and Policy Evaluation  Cr. Hrs. 3
ECON 3376  Economics of Taxation, Tax Policy and Intergovernment Public Finance Issues  Cr. Hrs. 3

and modify:
ECON 1210  Introduction to Canadian Economic Issues and Policies  Cr. Hrs. 3
ECON 1220  Introduction to Global and Environmental Economic Issues and Policies  Cr. Hrs. 3

Economics General Major, Advanced Major, Minor, Honours Single and Honours Double - University 1 year requirements to include: "Both ECON 1010 and ECON 1020, or both ECON 1210 and ECON 1220, or the former ECON 1200."

Economics-Mathematics Joint Honours - University 1 year Economics requirement to include "Both ECON 1010 and ECON 1020" as option to both ECON 1210 and ECON 1220, or the former ECON 1200.

Economics-Statistics Joint Honours - University 1 year Economics requirement to include "Both ECON 1010 and ECON 1020" as option to both ECON 1210 and ECON 1220, or the former ECON 1200.

for a net change in credit hours of + 0 hours, be approved.

3h-10  English, Film, and Theatre (Undergraduate Courses/Programs)

That the proposal to modify:
English Program Notes - Note 5 - literature in translation courses to include CLAS 2612 and CLAS 2622 and to delete CLAS 3610 and CLAS 3620.

English List of Courses Satisfying Literature Prior to 1900 - to include:
CLAS 2612  Greek Literature in Translation (3)
CLAS 2622  Latin Literature in Translation (3)
and to flag the following as no longer offered:
CLAS 3610  Greek Literature in Translation (3)
CLAS 3620  Latin Literature in Translation (3)

Film Studies List A - to include:
CLAS 2612  Greek Literature in Translation (3)
CLAS 2622  Latin Literature in Translation (3)
and to flag the following as no longer offered:
CLAS 3610  Greek Literature in Translation (3)
CLAS 3620  Latin Literature in Translation (3)
for a net change in credit hours of +0 hours, be approved.

### 3i-10 French, Spanish and Italian - French (Undergraduate Courses/Programs)

That the proposal to introduce:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Cr. Hrs.</th>
</tr>
</thead>
<tbody>
<tr>
<td>FREN 2642</td>
<td>Special Topics (B)</td>
<td>3</td>
</tr>
<tr>
<td>FREN 2770</td>
<td>Littératures francophones d'Afrique et des Antilles (B)</td>
<td>3</td>
</tr>
<tr>
<td>FREN 3842</td>
<td>Special Topics (B)</td>
<td>3</td>
</tr>
</tbody>
</table>

for a net change in credit hours of +9 hours, be approved.

### 3j-10 French, Spanish and Italian - Spanish (Undergraduate Courses/Programs)

That the proposal to delete:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Cr. Hrs.</th>
</tr>
</thead>
<tbody>
<tr>
<td>SPAN 1260</td>
<td>Intermediate Spanish Language Review</td>
<td>3</td>
</tr>
<tr>
<td>SPAN 1270</td>
<td>Spanish Oral 1</td>
<td>3</td>
</tr>
</tbody>
</table>

and introduce:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Cr. Hrs.</th>
</tr>
</thead>
<tbody>
<tr>
<td>SPAN 1262</td>
<td>Intermediate Spanish Grammar and Conversation 1</td>
<td>3</td>
</tr>
<tr>
<td>SPAN 1272</td>
<td>Intermediate Spanish Grammar and Conversation 2</td>
<td>3</td>
</tr>
</tbody>
</table>

and modify:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Cr. Hrs.</th>
</tr>
</thead>
<tbody>
<tr>
<td>SPAN 1180</td>
<td>Introductory Spanish</td>
<td>6</td>
</tr>
<tr>
<td>SPAN 1190</td>
<td>Introductory Spanish 2</td>
<td>3</td>
</tr>
<tr>
<td>SPAN 1280</td>
<td>Spanish for Native Speakers</td>
<td>3</td>
</tr>
<tr>
<td>SPAN 1290</td>
<td>Accelerated Intermediate Spanish</td>
<td>6</td>
</tr>
<tr>
<td>SPAN 2200</td>
<td>Spanish American Culture and Civilization</td>
<td>3</td>
</tr>
<tr>
<td>SPAN 2510</td>
<td>Survey of Spanish Civilization</td>
<td>3</td>
</tr>
<tr>
<td>SPAN 2520</td>
<td>Introduction to Spanish Literature</td>
<td>3</td>
</tr>
<tr>
<td>SPAN 2540</td>
<td>Spanish American Literature 2</td>
<td>3</td>
</tr>
<tr>
<td>SPAN 2550</td>
<td>Advanced Spanish Composition</td>
<td>3</td>
</tr>
<tr>
<td>SPAN 2560</td>
<td>Advanced Spanish Conversation</td>
<td>3</td>
</tr>
<tr>
<td>SPAN 2580</td>
<td>Contemporary Spanish Female Playwrights</td>
<td>3</td>
</tr>
</tbody>
</table>

Spanish General Major (Options 1 and 2), Advanced Major (Options 1 and 2), Minor (Options 1 and 2) - Year 2 requirement "SPAN 1260 and SPAN 1270, or SPAN 1290" to be replaced with "SPAN 1262 (or the former SPAN 1260) and SPAN 1272 (or the former SPAN 1270), or SPAN 1290, or SPAN 1280 and 3 credit hours from Spanish courses numbered at the 2000 level."

for a net change in credit hours of +0 hours, be approved.

### 3k-10 French, Spanish and Italian - Italian (Undergraduate Courses/Programs)

That the proposal to modify:

Italian Studies List A - to include:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>CLAS 2622</td>
<td>Latin Literature in Translation (3)</td>
</tr>
</tbody>
</table>
and to flag the following as not offered:
CLAS 3620 Latin Literature in Translation (3)

for a net change in credit hours of + 0 hours, be approved.

3l-10 German and Slavic Studies - Slavic Studies (Undergraduate Courses/Programs)

That the proposal to delete:
RUSN 2350 Russian Women's Writing from the 1950s to the Present Day Cr. Hrs. 3
RUSN 2750 Contemporary Russian Literature and Film Cr. Hrs. 3
SLAV 3920 Gogol Cr. Hrs. 3

and introduce:
RUSN 2310 Exploring Russia through Film Cr. Hrs. 3
RUSN 2410 Russian Literature after Stalin Cr. Hrs. 3
RUSN 3320 Gogol Cr. Hrs. 3
UKRN 3320 Gogol Cr. Hrs. 3

and modify:
Russian Program Notes - Culture and literature courses to include RUSN 2310, RUSN 2410, RUSN 3320 and to delete RUSN 2350, RUSN 2750, SLAV 3920.

Ukrainian Program Notes - Literature courses to include UKRN 3320 and to delete SLAV 3920.

for a net change in credit hours of + 3 hours, be approved.

3m-10 Global Political Economy (Undergraduate Courses/Programs)

That the proposal to modify:
General Major and Advanced Major - ECON 1200 to be replaced by both ECON 1010 and ECON 1020; SOC 3870 to be replaced by SOC 3890; ANTH 2500 to be added as option to existing requirement of SOC 3380 or SOC 3838 or SOC 3840 or SOC 3870.

List of Suggested Electives - to include:
ANTH 2500 Culture, Environment, and Technology (B) (3)
SOC 3890 Power and Inequality in Comparative Perspective (3)
and to flag the following as no longer offered:
SOC 3870 Social Inequality (3)

for a net change in credit hours of + 0 hours, be approved.

3n-10 History (Undergraduate Courses/Programs)

That the proposal to introduce:
HIST 2422  Europe in Late Antiquity and the Early Middle Ages (D)  Cr. Hrs. 3
HIST 2424  Europe from the High to the Late Middle Ages (D)  Cr. Hrs. 3

and modify:
HIST 2420  The Medieval World (D)  Cr. Hrs. 6
HIST 3480  The Margins of the Middle Ages (D)  Cr. Hrs. 3

for a net change in credit hours of +6 hours, be approved.

3o-10  Labour Studies (Undergraduate Courses/Programs)

That the proposal to introduce:
LABR 3050  Issues in Occupational Health and Safety and Workers' Compensation  Cr. Hrs. 3

and modify:
List of Electives - to include:
SOC 3890  Power and Inequality in Comparative Perspective (3)
GMGT 2060  Management and Organizational Theory (3)
GMGT 4210  Seminar in Management and Capitalism (3)

and to flag the following as no longer offered:
SOC 3870  Social Inequality (3)
GMGT 2080  Introduction to Management and Organizational Theory (3)

for a net change in credit hours of +3 hours, be approved.

3p-10  Medieval and Renaissance Studies (Undergraduate Courses/Programs)

That the proposal to modify:
General Major - to include the following courses as options in the History requirement:
HIST 2422  Europe in Late Antiquity and the Early Middle Ages (D) (3)
HIST 2424  Europe from the High to the Late Middle Ages (D) (3)

Minor - to include both HIST 2422 and HIST 2424 as an option to HIST 2420 in the program requirements.

for a net change in credit hours of +0 hours, be approved.

3q-10  Native Studies (Undergraduate Courses/Programs)

That the proposal to introduce:
NATV 2110  Introduction to Aboriginal Community Development  Cr. Hrs. 3
NATV 3160  Fundraising for Aboriginal Organizations  Cr. Hrs. 3

and modify:
Native Studies Advanced Major Aboriginal Governance Stream - both ECON 1010 and
ECON 1020 to replace ECON 1200 in the Economics requirement; POLS 1500 to be deleted and POLS 4150 to be added to the Political Studies requirements.

for a net change in credit hours of +6 hours, be approved.

3r-10 Philosophy (Undergraduate Courses/Programs)

That the proposal to modify:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Cr. Hrs.</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHIL 2820</td>
<td>Existentialism</td>
<td>3</td>
</tr>
</tbody>
</table>

for a net change in credit hours of +0 hours, be approved.

3s-10 Sociology (Undergraduate Courses/Programs)

That the proposal to delete:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Cr. Hrs.</th>
</tr>
</thead>
<tbody>
<tr>
<td>SOC 3870</td>
<td>Social Inequality</td>
<td>3</td>
</tr>
</tbody>
</table>

and introduce:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Cr. Hrs.</th>
</tr>
</thead>
<tbody>
<tr>
<td>SOC 2450</td>
<td>Sociology of the Body</td>
<td>3</td>
</tr>
<tr>
<td>SOC 3890</td>
<td>Power and Inequality in Comparative Perspective</td>
<td>3</td>
</tr>
</tbody>
</table>

and modify:

Sociology Advanced Major - in years 2/3, SOC 3870 is to be replaced with SOC 3890.

for a net change in credit hours of +3 hours, be approved.

3t-10 Ukrainian Canadian Heritage Studies (Undergraduate Courses/Programs)

That the proposal to modify:

List A - to flag ECON 1200 as no longer offered.

for a net change in credit hours of +0 hours, be approved.

3u-10 Women's Studies (Undergraduate Courses/Programs)

That the proposal to modify:

List A - to flag RUSN 2350 as no longer offered.

for a net change in credit hours of +0 hours, be approved.

BF/ww

c.c. V. Warkentin, Secretary, CPAC
August 24, 2010

To: Janice Gripp, Confidential Assistant to the Dean, Faculty of Arts

From: Mark Lawall, Associate Dean, Faculty of Arts

Subject: Changes to Terms of Reference – Local Area Safety & Health Committee

The attached terms of reference have been approved by the Local Area Safety and Health (LASH) committee in order to bring the committee’s terms of reference into closer agreement with Provincial legislation concerning workplace health and safety committees. The changes involve the locations and timing of the distribution of minutes, standards for quorum, and the addition of a specified number of support staff members and student members (classified as ‘worker’ members of the committee). Notes were added to the terms of reference clarifying the how the standard industry terminology has been adapted to the academic workplace.

These changes come to Arts Executive as a motion from the LASH committee.

Thank you.

/jc
Local Area Safety & Health Committee
Faculty of Arts
Terms of Reference

AUTHORITY:
Established by the Dean of Arts as a standing committee that will be advisory to the Dean.

PURPOSE:
The Local Area Safety and Health (LASH) Committee performs a complementary function to the University of Manitoba's Workplace Health and Safety Advisory Committee, addressing operational safety concerns on a topic specific or local basis. It has been established to identify and resolve safety and health issues at the Building, Faculty, or Department level.

TERMS OF REFERENCE:

1.) There shall be two (2) co-chairs chosen each year, normally at the first scheduled meeting in the new academic year. One shall be chosen from and by the worker members and one shall be selected by the employer members. The co-chairs can participate in the discussions and decisions of meetings to an equal extent as any other member of the Committee. The chairing of meetings shall alternate from meeting to meeting between the two chairs.

2.) The committee will function in accordance with the Code of Practice established by the Workplace Safety and Health (WSH) Division.

3.) The committee shall provide assistance in the identification, recording, examination, evaluation and resolution of health and safety concerns arising within their area.

4.) The committee will recommend practical procedures and conditions which will help achieve the highest possible degree of health and safety in their area.

5.) The committee will promote education and training programs which are designed to develop a detailed knowledge of health and safety concerns and responsibilities in each individual in their area.

6.) The committee will participate in the review and investigation of accidents and dangerous occurrences at the workplace.

7.) The committee will establish a means to regularly inspect their workplace.

8.) The committee will co-operate with the health and safety officer of the Government of Manitoba who is exercising his/her duties under the Workplace Safety and Health Act.

9.) The committee will refer to the Workplace Health and Safety Advisory Committee (WHSAC) issues that cannot be resolved by the LASH and recommendations that may affect the entire University community.
10.) Agendas will be prepared by the chair for the meeting and will be distributed at least three (3) working days prior to scheduled meetings. The minutes of each meeting will be distributed within seven days of being signed by the co-chairs. The employer co-chair shall be responsible to insure that a copy of the minutes is:
   i. posted on the Committee’s bulletin board
   ii. sent to the Workplace Safety and Health Division (Province of Manitoba)
   iii. sent to the Environmental Health and Safety Office
   iv. sent to each member of the LASH committee
   v. sent to all Faculty of Arts employees

11.) The LASH Committee shall meet on a regular basis and hold a minimum of four (4) meetings per year. Three (3) working days notice shall be given for the calling of committee meetings (except for calling of special meetings). Special meetings may be called by either co-chair for the purpose of considering causes of accidents or dangerous occurrences, or concerns believed to involve conditions dangerous to health and safety. Quorum shall consist of one-half the worker members and one-half the employer members.

12.) The co-chairs or their delegates shall accompany the provincial health and safety officer during any inspection or investigation of the area that is performed.

13.) The chair will provide an annual report to the Dean of Arts.

COMPOSITION:

1.) Dean of Arts or delegate, *ex officio*  
2.) Four department heads (employer members*ii*), appointed by the Dean, serving 2-year terms on a rotational basis with staggered terms of office to provide continuity from one year to the next.
3.) Four faculty members (worker members*iii*), elected by Faculty Council, serving 2-year terms on a rotational basis with staggered terms of office to provide continuity from one year to the next.
4.) Two support staff members (worker members), elected by and from the Arts Support Staff, serving 2-year terms on a rotational basis with staggered terms of office to provide continuity from one year to the next.
5.) Two Arts undergraduate students (worker members) appointed by the Arts Student Body Council serving a one-year term.

*Established and approved by Faculty Council April 10, 2008*  
*Revisions approved by Faculty Council*

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* All ex officio members of standing committees have voting rights unless otherwise stipulated
* For the purpose of this local area safety and health committee, ‘employer’ refers to administration, deans, associate deans, department heads
* For the purpose of this local area safety and health committee, ‘worker’ refers to academic and/or support staff, and students
DATE:       June 16, 2010

TO:   Members of the Executive Committee of the Faculty of Arts
FROM:  Linda M. Wilson, Chair, Award in Internationalization Selection Committee

SUBJECT: Modification to Terms of Reference for Award in Internationalization Selection Committee

At its annual meeting this year (May 31, 2010), the Award in Internationalization Selection Committee proposed several changes in wording, in substance, or both, to its current terms of reference. You will find two attachments with this memo: (1) the modified terms of reference as they will appear on the Arts web site and (2) the original terms of reference with tracking changes and italicized, bolded, and underlined text to indicate where the proposed modifications to this document appear. In summary, these modifications including the following:

- Item 1. Italicizing and bolding the term *normally* regarding the presentation of the award.

  [Rationale. The award has been presented annually. However, in the unlikely circumstance that the Committee determined that no nominee was qualified for the award or the more likely circumstance that the Committee received no nominations in any year, the Committee determined that including the word normally was a more accurate and less restrictive description of the frequency of the award.]

- Item 3. Modifying the wording of the examples of promotion of student awareness of international culture, perspective and issues.

  [Rationale. This is a grammatical modification in the original list to maintain parallel construction. There is no change to the content.]

- Item 4. Changing the list of possible nominators to include students; changing the word applications to self-nominations to improve clarity; adding a footnote to students as nominators to clarify to whom the term students applies.

  [Rationale. The Award in Internationalization emphasizes Arts professors who have had a significant impact on students’ international awareness. Students supply letters]
in support of professors’ nominations. The Selection Committee has a student representative designated by the Senior Stick of Arts Student Body Council as a voting member. Yet, students have heretofore not been recognized as nominators. This content modification addresses this omission. It also includes language (as a footnote) that defines the term students regarding potential nominators as both undergraduates in Arts and graduates (in Graduate Studies) completing their degrees in Arts departments or programs.

- Item 5. Changing the nomination deadline from March 1 to April 30.

[Rationale. Because of the prevailing timelines for the annual meeting date for the Selection Committee and the increased workload generated by end-of-term academic responsibilities to all parties, April 30 better represents a date by which nominators have ample time to develop their nominations and nominees have fewer term-related academic responsibilities to impede their development/submission of their supporting dossiers for Committee review.]

On behalf of the Award in Internationalization Selection Committee, I recommend the approval of these modification to the terms of reference for the committee.

/jc

Attachments (2)
Award in Internationalization Selection Committee
Faculty of Arts
Terms of Reference

AUTHORITY:
Established by Arts Faculty Council as a standing committee of Faculty Council.

PURPOSE:
The committee shall adjudicate the annual Award in Internationalization.

TERMS OF REFERENCE:

1) The Award in Internationalization, worth $1,000.00, will normally be given to a faculty member—annually. The money will be used for research, travel, or activities related to professional development.

2) The chair shall be the Dean of Arts, or designate, normally the Associate Dean in charge of international education.

3) It shall be given to a faculty member who promotes an increase in students' awareness of international culture, perspective, and issues. Some examples might include courses integrating international experience, teaching material based on research in other countries, and facilitating facilitation of international student exchange. This list is not inclusive.

4) Nominations for the award can be made by Heads, Coordinators, or colleagues, or students. Applications Self-nominations are also encouraged. Applicants should provide four (4) copies of the application/nomination. Each application describing the contribution of the candidate should not be more than three pages. Supporting documents can be appended.

5) The deadline for application is March 31, April 30, and announcement of the award recipient will be made in September.

COMPOSITION:

1. The Dean of Arts (or designate, normally the Associate Dean in charge of international education) - ex officio and non-voting

2. Two academic faculty members elected by and from the members of Faculty Council for three year terms. Membership shall have staggered terms of office to provide continuity from one year to the next.

3. One undergraduate student currently enrolled in the Faculty of Arts appointed by the Senior Stick.

Established and approved by Faculty Council (December 8, 1999)
Revisions approved by Faculty Council (September 2003, 2010)

1 All ex officio members of standing committees have voting rights unless otherwise stipulated
Award in Internationalization Selection Committee  
Faculty of Arts  
Terms of Reference

AUTHORITY:

Established by Arts Faculty Council as a standing committee of Faculty Council.

PURPOSE:

The committee shall adjudicate the annual Award in Internationalization.

TERMS OF REFERENCE:

1) The Award in Internationalization, worth $1,000.00, will normally be given to a faculty member annually. The money will be used for research, travel, or activities related to professional development.

2) The chair shall be the Dean of Arts, or designate, normally the Associate Dean in charge of international education.

3) It shall be given to a faculty member who promotes an increase in students' awareness of international culture, perspective and issues. Some examples might include courses integrating international experience, teaching material based on research in other countries, and facilitation of international student exchange. This list is not inclusive.

4) Nominations for the award can be made by Heads, Coordinators, colleagues, or students*. Self-nominations are also encouraged. Applicants should provide four (4) copies of the application/nomination. Each application describing the contribution of the candidate should not be more than three pages. Supporting documents can be appended.  
   *Students include both undergraduates registered in the Faculty of Arts or graduate students registered in the Faculty of Graduate Studies, but completing their degrees in a department or program in the Faculty of Arts.

5) The deadline for application is April 30, and announcement of the award recipient will be made in September.

COMPOSITION:

1. The Dean of Arts (or designate, normally the Associate Dean in charge of international education) – ex officio and non-voting

2. Two academic faculty members elected by and from the members of Faculty Council for three year terms. Membership shall have staggered terms of office to provide continuity from one year to the next.

3. One undergraduate student currently enrolled in the Faculty of Arts appointed by the Senior Stick

Established and approved by Faculty Council (December 8, 1999)  
Revisions approved by Faculty Council (September 2003, _____ 2010)

1 All ex officio members of standing committees have voting rights unless otherwise stipulated.