Faculty of Arts Council
February 11, 2010
306 Tier Building
2:30 pm

MINUTES


President Barnard’s Address:

Dr. Barnard spoke briefly on his observations on the state of the University, noting he is currently quite occupied with the upcoming University budget. He said that both the ROSE (Resource Optimization and Service Enhancement) and OARs (Optimizing Academic Resource) projects are looking at areas within the University where duplication of work or service is occurring, hence revealing some possible financial savings. He expects the University will experience constraints over the next few years that that are larger than what we have seen in the past.

Dr. Barnard was recently in Kenya, celebrating the 30th year anniversary of the research partnership between the University of Manitoba and the University of Nairobi, which he said was very inspiring.

Dr. Barnard also advised that there will be a public announcement regarding the Academic Enhancement Fund very soon.

A brief question and answer period followed.

1. Meeting Agenda

MOTION: That the agenda be adopted as circulated (J. Olsen/R. O’Kell)  
CARRIED

2. Minutes from the Previous Meeting

MOTION: That the minutes of December 9, 2009 be approved as circulated.  
(G. Maclean/A. Muller)  
CARRIED
3. **Business arising from the minutes**

3.1 **Update on Faculty Human Rights Committee (R. Sigurdson)**

Dean Sigurdson noted that there has been some discussion on the development of a graduate program in Human Rights, however the committee is also discussing whether an undergraduate degree with a minor in Human Rights may be a better alternative. The committee is also pleased that there is an excellent relationship between the University of Manitoba and the new Human Rights Museum and it is looking at ways to develop this relationship further. The committee is also working on a communications program that would enhance the faculty’s ability to share information faculty wide and promote new information and initiatives as well.

3.2 **Nomination and election of members for the ad hoc “Mission Vision & Values Committee”**

There were no nominations from the floor.

The nominees as submitted by the Nomination Committee were appointed via acclamation.

3.3 **Election of replacement members for the “Equity, Diversity & Human Rights Committee”**

There were no nominations from the floor.

The nominees as submitted by the Nomination Committee were appointed via acclamation.

4. **Updates**

*M. Lawall - absent*

*R. Hoppa*

- one Centre for Innovation (CFI) application is being submitted for consideration for the June 2010 competition

- there were 27 proposals submitted overall to the Academic Enhancement Fund (AEF), of which 12 were sponsored. Arts had 2 funded for which they were the primary sponsor and 4 others for which they were secondary sponsors. It was noted that the 2 successful applications reflected about a 50% success rate for the Arts primary sponsored submissions, consistent with the overall competition success rate. It was also noted that several of the other 4 for which we were co-sponsors did have considerable involvement by Arts faculty.

- R. Cossar asked R. Hoppa to comment on the changes to the UM/SSHRC regulations that he had previously forwarded by email to faculty members. He reiterated the contents of the memo that there were some small changes in the guidelines for internal SSHRC grants, but more importantly that the eligibility changes, associated with health related research, would not be considered for internal UM/SSHRC grants. R. Hoppa urged anyone submitting to those competitions whose focus is in the area of health research, to consult with his office to ensure eligibility.
L. Wilson

L. Wilson was not present at the meeting but provided the following written update which was read out loud by R. Hoppa.

**B. A. (Integrated Studies)** was presented to Senate Executive Committee, Feb 10, 2010 and was approved for presentation to Senate at its March 3, 2010 meeting.

**Arts student awards nominations**

(1) the Student Affairs Student Participation Award recognizes undergrads (at any time in their program of studies at the UM) who have contributed significantly to their University community, or extra-University community, or both, but particularly in their efforts to make the UM a better place for all students. Nominations are due March 2. An e-announcement will be sent out with details.

(2) the Student’s Teacher Recognition Reception acknowledges outstanding graduating students in each Faculty/School at the University of Manitoba and the K-12 teachers and UM professors who have made significant contributions to their lives. Arts’ Teaching Excellence committee will be meeting to select the Arts 2010 student representative. Gerry Strom, Dean’s Office, is finalizing the list of graduating students per department or program to assist Heads, Directors and Coordinators in nominating a student for this honour. An e-announcement will be sent with a revised nomination form and individual departmental/program lists.

**Arts teaching awards nominations** - the University’s Excellence in Teaching Awards (the Stanton and the Saunderson; the Graduate Students Association Teaching Award) will be receiving nominations as will the Faculty of Arts Teaching Excellence Awards. Consider nominating a colleague, but particularly consider nominating a graduate student who is teaching a course in your department and has excelled in his/her work with his/her students. See the Faculty of Arts homepage (Awards) for nomination forms. Remember that if you nominated someone in the past and that person did not receive the award, you are encouraged to re-nominate.

**V-P’s (Academic) sub-committee on student discipline** continues to meet and develop a toolbox of materials for all faculty members involved in handling breaches of academic integrity for their department/program/Faculty. We expect a full report to the V-P (Academic) later this term.

**UM Info Days** are next week on Wednesday and Thursday (Feb 17 and 18). This will be the inaugural appearance for Arts’ banner bugs. As well, we have an excellent line-up of mini-lectures (Psychology—on dating relationships; English—King Arthur), info sessions, including a study abroad with Arts session, and the departmental/program booths. Thanks, in advance, to all who are participating in welcoming high school students to campus, but in particular, to Arts.

**Dean’s Update - R. Sigurdson**

**News and updates**

- introduced Eve Nimmo, the Dean’s office new Research Facilitator, and welcomed her to the Faculty of Arts
- noted that Karen Fowler, the Faculty’s Development Officer has secured a new position and has left the University. This position was shared between the Faculty of Science, the Faculty of Arts and the University’s Development Office. These positions (Development Officers) are key to obtaining funding and gifts for the university and therefore a search to find a replacement will take place.

ROSE
- explained that the ROSE project is still in phase 1. Phase 2 will not begin until the Board of Governors approves the plan that Rose will present to it at the March 23, 2010 meeting.
- three proposals that will be going forward are: 1) Communications 2) desktop and computer service at Bannatyne Campus and 3) examining the HR process from appointment to payroll. Aside from these there is the supply chain/procurement process that is being examined as well.

OARs
- a number of items have been uncovered from the subcommittees that will need to be addressed at the faculty level. Some of these items are the large number of low enrollment courses, concerns over the high number of voluntary withdrawals and 6 credit hour courses that span two terms.

5. Report of Arts Executive Committee

5.1 Report of the Faculty Executive Committee meeting of December 1

The Dean indicated that this report is for information. There were no questions with regards to the report.

5.2 Course and Program approval Committee

The Dean indicated that this report is for information. There were no questions with regards to the report.

5.3 Course and Program approval Committee

The Dean indicated that this report is for information. There were no questions with regards to the report.

6. New Business

6.1 Change to Faculty Council Bylaws

Dean Sigurdson indicated that the changes being put forward were a housekeeping item because in fact the process of electing a support staff member of Faculty Council to Senate had been
taking place for many years. It was just recently discovered that the Faculty’s bylaws did not accurately reflect this practice.

MOTION: That the changes to section IV-Representatives to Senate of the Faculty of Arts bylaws by accepted with the following changes (R. O’Kell/L Brown).

a) Eligibility for Nomination:
   All full time academic members of the Faculty of Arts and all three support staff members of Faculty Council are eligible for election. All but one of the Faculty of Arts Senators shall be full time academic members of the Faculty. One Senator shall be elected from the three support staff members of Faculty Council.

   Be changed to:

   a) Eligibility for Nomination:
      All members of Arts Faculty Council holding probationary, continuing, tenured or term positions in the Faculty of Arts and all support staff members of Arts Faculty Council are eligible for election as Arts representatives to Senate. Normally, one of Arts representative to Senate will be chosen from among the support staff members of Faculty Council. If none of the support staff members wish to serve, the position will be filled by an Arts Faculty Council members holding a probationary, continuing, tenured or term position in the Faculty of Arts.

   Carried

6.2 Changes to Dean’s Policy on Research Time Stipends

R. Hoppa spoke to and answered questions with regards to the report. This report was for information and advice only.

6.3 Changes to Terms of Reference for the Faculty of Arts Endowment Committee

J. Gripp spoke on the changes to the terms of reference for the Endowment Committee. She explained that changes to the composition of the committee were passed by Faculty Council several years ago. These changes were to move from two faculty member representatives from the humanities and two faculty member representatives from the social sciences be changed to one faculty member in the humanities, one faculty member in the social sciences and one faculty member from an interdisciplinary department. The terms of reference however, were never updated. As well, the format for the terms of reference as been moved into a template that the Dean’s office is using for all committees.

MOTION: That the terms of reference for the Endowment Fund Committee be approved as submitted (R. O’Kell /L. Brown) Carried
7. **Question Period**

The Dean was asked for a staffing update. He responded that the following positions were currently active:

- Psychology (Applied Behaviour) – offer has been made but not yet accepted
- Jarislowsky chair – hope to make an offer very shortly
- Political Studies – public administration – interviews start shortly
- Women’s and Gender Studies currently being advertised
- CRC Tier 2 chair in Sociology in Law and Social Justice
- New CRC chair in psychology starting later this year

M. Gabbert inquired whether Article 18 (Article 18.B.2.1 of the U of M/UMFA contract - having your colleagues participate in the process of determining your unit’s priorities) would continue. Dean Sigurdson stated that he is committed to that process; however he does not know how many positions he will be granted in the upcoming year.

Dean Sigurdson noted that the Faculty created many positions above and beyond the SIP process and feels that the Faculty is in good shape. J. Guard concurred, noting that Women’s and Gender Studies at the University of Manitoba is moving forward whereas in many areas of the country, programs of this nature have been lost.

8. **Adjournment**