



UNIVERSITY OF MANITOBA

Aurora Student

Academic Assessment: Allowing a VW Student to Return without Re-Applying

Revised October 26, 2010

Academic Assessment: Allowing a “21 – Voluntary Withdrawal” Student to Return without Re-Applying

Scope: Staff in student’s faculty.

Purpose: Changing the academic assessment enabling the student to register.

Some faculties require students to re-apply if they have 21 – Voluntary Withdrawal on their record.

Some faculties allow students to return after VWing all courses in a term without having to reapply. These students need to have their EOT Academic Status changed if they have 21 – Voluntary Withdrawal on their record.

Step 1: Identify the term which houses Academic Assessment code 21

- Go to self-service and review “Academic History by Degree”
- Find the term which houses the academic assessment of 21

Term assessments:

Term	Fac	Pgm	Degree code	Major	Minor	Academic Standing
200500	27	27-00	000000	0000		
200600	27	27-00	000000	0000		MM Faculty Minimum Met
200650	27	27-00	000000	0000		MM Faculty Minimum Met
200690	01	01-G	0101	0000	9999	21 Voluntary Withdrawal

In this example, the term of the record with the 21 Academic Status code is 200690.

Step 2: Identify the Academic Status code that was valid before the student received “21”

- Look at the academic assessment for the prior term.

In this example, the last academic assessment that was *not* 21 occurred in term 200650. That academic assessment code is **MM** - Faculty Minimum Met.

Step 3: Change the Academic Assessment

- Go to **SHAINST**
- Enter the student ID and the term that houses the academic assessment 21; Next Block.
- Tab until the cursor is in the *EOT Academic Standing* field
- Overwrite the 21 academic standing code with the code determined in Step 2, in this example “MM”
- **Save.**

Term Course Maintenance SHAINST 8.2.1 (BA8NEXT)

ID: Term: 200690

Term Header Information Cohort Information Stored GPA by Term Calculation

Term Header

Data Added By: System User

Pre-Catalog Entry

Record Status: Original Grade Mailer Pending Date: 12-JAN-2007

End of Term Academic Standing: 21 Voluntary Withdrawal Date: 26-OCT-2010

Dean's List Status: Date:

Progress Evaluation: Date:

Combined Academic Standing: Date:

Special Exam Credit:

Withdrawal Reason:

Transfer Institution:

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Dean's List Status: Date:

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Combined Academic Standing: Date:

Special Exam Credit:

Withdrawal Reason:

Transfer Institution:

This will allow the student to register with the correct starting EOT Academic Standing.