



Aurora

**Applying SEQ, TOPIC, &
MUTEX Overrides
Banner 8**

Scope: Departments and Faculty/School/College Offices

Purpose: Instructions for entering SEQ, TOPIC, and MUTEX overrides in Aurora

General Information

Mutually Exclusive Errors can occur for three separate situations:

1. Courses are not equivalent but “may not be held with” each other
2. The order in which courses are taken matters (sequence)
3. A former topics course now has its own course number

Mutually Exclusive Errors should not be confused with Repeat Errors.

The following protocol describes each situation and the correct override to be loaded. (For a protocol on how to enter overrides, please see “Registration Overrides”.)

Registration Error: *Mutually Exclusive* – XXXX XXXX is similar to this course OR the sequence in which you take these courses matters OR the topic matters. Please contact your faculty for permission and more information.

1. Mutually Exclusive Matters

Example A

A student has completed ECON 1200. When they try to register for ECON 1010, they receive the Mutually Exclusive error. These courses are mutually exclusive and they should lose credit for ECON 1200 if they complete ECON 1010.

- ✓ Load MUTEX with the subject and course number in SFASRPO.

2. Sequence Matters

Example A

A student has completed MATH 1010. When they try to register for MATH 1500, they get the Mutually Exclusive error. They are taking these courses in the correct order and should be allowed to keep credit for both.

- ✓ Load SEQ with the subject and course number in SFASRPO.

Example B

A student has completed MATH 1500 and has a C or better. When they try to register for MATH 1010, they receive the Mutually Exclusive error. They are trying to take these courses in the wrong sequence. The Mutually Exclusive error is appropriate in this case.

Normally, the student is NOT ALLOWED to take MATH 1010 so no action is required.

- ✓ No action is required.

If the student is allowed to take the course, they should lose credit for MATH 1500 if they complete MATH 1010.

- ✓ Load MUTEX with the subject and course number in SFASRPO.

Note: If the student has completed MATH 1500 with an F or D, they will not get the Mutually Exclusive error and no action is needed.

3. Topic Matters

Example A

A student has completed PERS 4200 Special Topics – Sport and the Body. When they try to register for PHED 3102 Aboriginal Song and Dance, they get the Mutually Exclusive error. The course titles do NOT match, so student is allowed to take the course.

- ✓ Load TOPIC with the subject and course number in SFASRPO.

Example B

A student has completed PERS 4200 Special Topics – Aboriginal Song and Dance. When they try to register for PHED 3102 Aboriginal Song and Dance, they get the Mutually Exclusive error. The course titles match, so if the student takes the course, they should lose credit for the previous course.

- ✓ Load MUTEX with the subject and course number in SFASRPO.

Registration Error: *Repeat*

Effective Summer Term 2017, the wording and functionality of the **Registration Error: *Repeat*** has changed.

1. Registration Warning: *Repeated course (or equivalent) – Refer to Academic Policy Changes*

Effective with registration for Summer Term 2017, a REPEAT override will no longer be required for students to register for a repeated course. Instead, students will see a warning on the Add or Drop Courses page in Aurora to notify them that the course is repeated: *Repeated course (or equivalent) - Refer to Academic Policy Changes*

Example

The student has taken MATH 1010 and they try to register for MATH 1010 again. They are successfully registered and get a Repeat warning: *Repeated course (or equivalent) - Refer to Academic Policy Changes*.

- ✓ No action is required.

2. Registration Error: *Repeated course (or equivalent) – Refer to Academic Policy Changes*

Effective for registration in Winter Term 2018 with Limited Access, students will not be able to register to repeat a course they have completed or withdrawn from until three terms have lapsed following the last term the course was taken. The REPEAT override will no longer be available for use. If a student attempts to register/waitlist to repeat a course when Limited Access is in effect they will get a new repeated course error: *Repeated course (or equivalent) – Refer to Academic Policy Changes*

Example

The student has taken MATH 1010, is subject to Limited Access, and tries to register for MATH 1010 again. They get a Repeat error: *Repeated course (or equivalent) – Refer to Academic Policy Changes*

- ✓ No action is required. Advise the student that s/he is subject to limited access for three terms since the last time the course was taken, and will be only able to register/waitlist when the Limited Access Term Expiry Date is reached. Refer to the protocol *Registration in Repeated Courses with Limited Access* for further information.