



REQUEST FOR PERMISSION FOR CONCURRENT CURRICULUM

Students who wish to continue work toward a previous degree, certificate or diploma program, while being simultaneously registered in another program at the University of Manitoba must request permission for concurrent curriculum privileges.

APPLICATION DEADLINES:

Winter Term
(January – April)
Application Deadline: October 1

Summer Term
(May – August)
Application Deadline: March 1

Fall Term
(September – December)
Application Deadline: July 1

Applications that are received after these deadlines will be considered on a case-by-case basis if presented in-person with complete documentation. There is no fee charged for this application.

INSTRUCTIONS FOR STUDENTS:

1. Complete **Section A** of this form.
2. Have **Section B** (on the other side of this form) completed by the approving advisor for each program in which you plan to study at the same time.
3. **Submit** the form to the Registrar's Office for processing.

SECTION A: *To be completed by the Student*

Name: _____ Student Number: _____
Last Name(s) Given Name(s)

Primary Program: _____
(Program in which you were most recently admitted.)

Secondary Program: _____
(Previous program you wish to complete.)

I plan to begin my Concurrent Curriculum in: Fall 20__ Winter 20__ Summer 20__.

My signature certifies that ALL of the following are true:

1. I understand that I must seek permission from both programs before I can be granted privileges for concurrent curriculum.
2. I understand that I am responsible for payment of all applicable fees for both programs, and for notifying the Registrar's Office if fees are not assessed for both programs.

Student Signature

Date

Notice Regarding Collection, Use, and Disclosure of Personal Information by the University

Your personal information is being collected under the authority of *The University of Manitoba Act*. The information you provide will be used by the University for the purpose of processing your Request for Permission for Concurrent Curriculum. Your personal information will not be used or disclosed for other purposes, unless permitted by *The Freedom of Information and Protection of Privacy Act* (FIPPA). If you have any questions about the collection of your personal information, contact the Access & Privacy Office (tel. 204-474-9462), 233 Elizabeth Dafoe Library, University of Manitoba, Winnipeg, MB, R3T 2N2.

SECTION B: To be completed by both Faculty/School/Division offices and returned to the Registrar's Office

Note to advisors: By completing this form you agree to ensure courses have been correctly applied to the appropriate program of study, making adjustments as necessary, and to verify that the student's account summary in Aurora displays fees being assessed for your program; this should be done on a term-by-term basis.

Primary Curriculum

(Program admitted to most recently)

Faculty/School/Division	
Program	
Admit Term	Catalog Term
Major	Minor
Concentration	
Expected date of graduation	
Advisor approval (signature)	
Date	

Secondary Curriculum

(Previous program student wishes to complete)

Faculty/School/Division	
Program	
Admit Term	Catalog Term
Major	Minor
Concentration	
Expected date of graduation	
Advisor approval (signature)	
Date	

This student will begin their Concurrent Curriculum in: Fall 20__ Winter 20__ Summer 20__.

Please verify in Section A of this form that the student has indicated the same expectations.

Comments:

Registrar's Office Use Only:

- SGASTDN
- SHADEGR
- Fee Assessment
- Graduating (Y/N): _____ Term: 20____ Degree: _____
- Tracking Form and Student Records Updated
- Date of Record Update: _____