



UNIVERSITY OF MANITOBA

Aurora Student

**Repeat and Equivalent Rules, and
Manual Adjustments
BANNER 8**

Revised October 26, 2010

Repeat and Equivalent Rules, and Manual Adjustments

The repeat rules process both U of M courses and transfer credit. The rules are built so that Aurora can recognize the following:

- 1) Repeated courses from Aurora (ie MATH 1500 and MATH 1500)
- 2) Equivalent courses from Aurora (ie MATH 1500 and MATH 1510)
- 3) Repeated courses from legacy and Aurora (ie MATH 1500 and 136.150)
- 4) Repeats of equivalencies where one of the courses is a new Aurora number course (ie MATH 1500 and 136.151)
- 5) Topics courses occurring only in Aurora (ie ENGL 1310 Prairie Literature and ENGL 1310 Women and Literature).

None of the above situations should have any manual intervention. The “I system” or “E system” indicator will automatically be loaded by Aurora and should not be changed.

“None” and “Include” are treated the same when GPAs are calculated. However, an “I Manual” will force another course to be excluded (usually one that is taken in the future) and should not be used except for legacy topics courses (see below).

If a faculty requests that a course be excluded and other course included, this should only be done if the courses are equivalent (in the equivalent table SCADETL). If the course is a substitution, then the course that is to be “excluded” should be unapplied in SHADEGR. It is important to note that the “include” and “exclude” indicator affect all GPAs. If a course is excluded, it is excluded from the CGPA and it cannot be used by any faculty in their SHADEGR. In addition, if an old course is excluded by a current faculty, the GPAs of all previous and future faculties will be affected.

There are two situations that Aurora cannot process:

1. Equivalencies that do not have a new Aurora number in the student history (ie 136.150 and 136.151). These repeated equivalents must be corrected during data verification. The “E manual” indicator should be loaded by the RO for the course that is not be used in the GPAs (or if multiple attempts, all but the last occurrence). The last occurrence of the course should have the “none” indicator attached so that if the course is repeated again, the repeat rule can process the new repeat without manual intervention.
2. Topics courses that have one or more occurrences in legacy and one or more occurrences in Aurora. The legacy course should have an “I manual” indicator in SHATCKN from the conversion process. If a legacy topics course did not have an E1 indicator at the time of conversion, the “I manual” indicator in Aurora was not set. This means that Aurora cannot differentiate a legacy topics course from a regular course that has been repeated. All topics courses from legacy should have the “I manual” indicator. Those that do not should be corrected through data verification.

As a result, all legacy topics courses and any subsequent Aurora topics courses with the same number will have an “I manual” indicator. The current Aurora topics course will have the “I manual” indicator added as part of our end of term processing.

Transfer Credit Exceptions

Unallocated transfer credit is always manually included (1XXX, 2XXX, etc.)

Transfer credit that is still in the evaluation process is always excluded (9994-8)

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