Viewing Your Teaching Schedule Online

1. From the Faculty Services menu select View Week at a Glance.

2. You will see the following screen:

Note: This screen displays a specific week in the year. Your schedule may vary depending on the week and courses or labs that you are instructing.
3. Use **Previous Week** and **Next Week** to navigate through your schedule, or retrieve a specific week by submitting a date within that week in the **Go to** field.