AGENDA

1. Adoption of the Agenda for approval

2. Minutes of October 1, 2019 for approval

3. Matters to be considered in closed session for recommendation
   3.1 Professor Emeritus nominations- paper ballot will be presented at meeting
       This information will be distributed to members of Faculty Council at the meeting. Documentation will be available for examination by eligible members of Faculty Council at the Dean’s Office from February 12th, 2020 till the meeting date.

4. New Business for approval
   4.1 Arts Academic Regulations Policy Committee – modify Program Medal Criteria for BAIS
   4.2 Arts Academic Regulations Policy Committee – modify the B.A. Advanced Degree entrance requirements
   4.3 Arts Academic Regulations Policy Committee – proposal to introduce a “Casual” admissions category for Arts
   4.4 Arts Curriculum Programs Approval Committee (see below for more) for information
   4.5 Faculty Indigenous Leadership (see Recommendation 4.1 in the Indigenous Senior Leadership report at https://umanitoba.ca/admin/media/ISL_Report_Final.pdf) for discussion

Complete CPAC package can be found at:

5. Report of the Dean and the Associate Deans’ Reports
   5.1 Dean’s Report
   5.2 Associate Deans’ Reports

6. Question Period Questions must be submitted by 10:00 a.m. February 21, 2020

7. Adjournment

Please forward REGRETS ONLY to Janice Gripp, Secretary to Arts Faculty Council by phone at 8439 or email at janice.gripp@umanitoba.ca.
Arts Faculty Council
October 1, 2019

Minutes

Present: J. Taylor (Chair), C. Anderson, S. Bookman, R. Bozyk, T. Chen, F. Cormier, U. Critoph,
K. Dunn, S. Ferris, M. Faubert, R. Finley, L. Funk, J. Gamble, J. Ghomeshi, J. Haje, I. Hudson,
M. Hudson, S. Jaeger, D. Johnson, S. Joo, M. Joyal, E. Keating, M. Kuzmeniuk, J. Leboe-McGowan,
J. Patzer, T. Peter, G. Smith, G. Sobie, K. Starzyk, L. Stirling, J. Thorpe, L. Tromly, V. Warne, D. Watt,
J. Gripp (recording secretary)

Regrets: C. Adams, G. Bak, D. Brydon, D. Camfield, J Chlup, G. Clark, R. Cossar, R. Desai, J. Guard,
Proule, M. Soderstrom, E. Troutt, S. Tumlos, L. Wilkinson, A. Woolford

SPECIAL GUESTS
DAVID BARNARD AND JANICE RISTOCK

President Barnard spoke on some of the University’s recent accomplishments, including the Front and
Centre campaign, the Sexual Violence Report, Catherine Cook’s report on Indigenous Senior Leadership,
and the installation of a new Chancellor.

J. Ristock commended the Faculty for its leadership role in Indigenous education, as well as in
developing a new co-op program. She is pleased to see the amount of faculty renewal taking place in Arts.
She also sees the Faculty as a leader in research, both in the number of Canada Research Chairs and
engagement in the community and university.

C. Miller remarked that the Faculty of Arts is developing an Indigenous content requirement. She also
noted that the Faculty of Arts hosted a summer institute, funded by the Dean’s Office. Many of the 30
faculty members who attended said they would be revising course content to reflect Indigenous content.

J. Thorpe remarked that although she has not read the Sexual Violence Report, she is happy and proud
to have had the university lead on this important initiative and she appreciates the effort that took place to
produce the report. Nina Lam said students felt the report was a bit soft and that it doesn’t reflect the heart
of the issue. In addition, with all the work students put into the report, there was no recognition for the
effort they put into this policy.

J. Ristock responded that she will ensure the working groups to implement the recommendations of the
report have student representation. She also added that she appreciated the feedback and will take that
information into account in the future.

M. Hudson and F. Cormier both asked why, with the success of the Front and Centre campaign, faculty
members are still overworked and stressed. M. Hudson asked if there would be funding available to
increase the faculty member complement. J. Ristock responded that with the new budget model there is
more transparency and Faculties now retain the full salary of any retiring or resigning faculty members.
Faculty Council October 1, 2019

She added it is not as simple as increasing student numbers as that introduces other issues so it is important to make smart decisions over which programs can be offered and which can be retired.

G. Smith asked if there has been any progress on the development of the golf course land. President Barnard responded that a committee structure has been developed to start moving that operation forward. The university will be forwarding the macro plans developed a few years ago to this group and to let them move forward with the planning. How it moves forward will depend on how the community responds to the plans and the amount of funding that will be available. He is pleased that this project should start moving soon, however getting it to the point where it will generate income is still quite some time off.

D. Churchill would like to advocate for undergraduate student research needs. He would like to see a program that would be handled by the Faculties as the research needs are so different between Faculties.

S. Ferris explained that the Women’s and Gender Studies Program has an initiative called “Decolonizing the Lens”. Funding for this program has become a problem and she would like to see more funding for existing initiatives, not just new initiatives. J. Ristock responded that a review of how to fund initiatives for a longer period is taking place as other units have expressed the same issue.

Dean Taylor thanked David and Janice for their visit.

1. **Adoption of the Agenda**

   **MOTION:** To adopt the agenda as submitted (S. Ferris)

   CARRIED

2. **Adoption of the Minutes**

   **MOTION:** To approve the minutes of April 10, 2019 as submitted. (F. Cormier)

   CARRIED

3. **Business Arising from the Minutes**

   There was no business arising from the minutes

4. **New Business**

   **4.1 Arts Regulations Policy Committee – Dual Credit High School Admissions**

   **MOTION:** to approve the submission from the Arts Regulations Policy Committee on a Dual Credit High School admission policy be approve (J. Leboe-McGowan)

   J. Leboe-McGowan reviewed the submission, noting it was primarily a way to protect and foster arrangements that have been in place for many years.

   I. Hudson noted the regulation is written very generally. He asked if this was done to encourage other departments to develop challenge exams. J. Leboe-McGowan replied that there is nothing stopping other departments from following suit if there are specific skills required for entrance to a particular course.

   CARRIED
4.2 Arts Regulations Policy Committee – Direct Entry Admissions

MOTION: to approve the submission from the Arts Regulations Policy Committee on a policy for Direct Entry Admissions into Arts (J. Leboe-McGowan)

J. Leboe-McGowan reviewed the submission explaining that the changes to Arts direct entry requirements. The two major changes are that the new requirements will require students to attain a 70% average (down from 85%) on four required courses (up from three). There was a short discussion regarding the benefits of enrolling more students directly into Arts instead of U1, like stopping the flow of students to other Faculties and having students declare their majors earlier.

N. Lam advised that she was a direct entry student and she found there were three major benefits; a) connecting with the Arts Student Body Council during her first year b) experiencing the Faculty of Arts orientation c) being able to apply to the Arts Endowment Fund during her first year

C. Miller requested that a clause be added allowing faculty members direct entry into language classes without having to provide a copy of their transcripts, which are sometimes decades old or very difficult to obtain.

CARRIED

4.3 Arts Course & Programs Approval Committee – change report

For information only. There were no questions.

4.4 New Social Sciences Institute

H. Marx noted that Tracy Peter and herself were spearheading one of the new initiatives Dean Taylor announced last spring, that being a new Social Science Institute. A group has been struck to develop recommendations for the Dean. H. Marx asked for feedback from Faculty Council on the development of the institute. T. Peter noted that the group has met and developed some goals it hopes the institute can focus on. D. Churchill remarked that a centre should have training capacity. T. Peter advised that is the number one goal they group is currently focused on. T. Chen remarked that training modules that can be incorporated into departmental teaching as well as modules to train graduate students on big data and survey development would be very helpful. D. Watt suggested that the executive director be hired externally as that would allow the director to focus on enhancing partnerships, fund raising, and any other duties. H. Marx thanked Faculty Council for their input.

5. Report of the Dean and the Associate Deans’ Reports

5.1 Dean’s Report

Dean Taylor encouraged all faculty council members to review the newly released Sexual Violence Report as well as the Indigenous Senior Leadership Report, which will be released after the Senate meeting tomorrow. Both reports will have recommendations for both the institution and Faculties. The Faculty of Arts has already started to implement some of these recommendations.

He also reported that Heidi Marx is working on the two professorships that he discussed at the last Faculty Council meeting. He briefly explained how the funding for professorships is
managed. He added that once the terms of reference for each professorship would need Faculty Council approval. He also noted that application to the professorships will be for Faculty of Arts academics only.

Lastly, Dean Taylor noted that there will soon be a meeting of UMFA members to discuss the revised version of the Teaching Responsibility Guidelines.

5.2 Associate Deans’ Reports

J. Leboe-McGowan clarified that in his report under “Medical Documentation Committee”, the self-declaration would be an honour system and should benefit the departments by allowing them to track students more efficiently.

H. Marx added to her report that she has been working with the Office of Research Services to try to develop a system that will allow researchers to work more cohesively with that office.

6. Question Period

No questions were submitted

7. Adjournment at 4:05
DATE: January 27, 2020
TO: J. Taylor, Dean, Faculty of Arts
FROM: J. Leboe-McGowan, Chair, Faculty of Arts Academic Regulations Policy Committee (ARPC)
SUBJECT: ARPC Proposal for Faculty Executive to Consider – Program Medal Criteria for the BAIS

PREFAMBLED

The terms of reference of the above Committee stipulate that it shall recommend to Faculty Council, through the Arts Executive Committee, with respect to undergraduate regulations relating to admission, General, Advanced, BAIS, and Honours degree programs, examinations, grading system, required performance levels and all requirements for receiving degrees.

At its meeting on January 27, 2020, the Committee considered the following matter:

Modification of the Program Medal Criteria for the BAIS

OBSERVATION:

The current program medal requirements for students in the BAIS program state that students must be enrolled in a minimum of 24 credit hours during each of their last two Fall/Winter sessions.

The reality is that the students enrolled in the BAIS are working professionals and almost none of them meet the 80% load requirement. They are typically working professionals who complete courses at a much slower rate than students in the other Arts degree programs, often one course at a time.

This issue has been raised because for at least the past several academic years, the Faculty has not awarded the BAIS program medal because no students have met the load criteria.
RATIONALE FOR PROPOSAL:

The Faculty of Arts is rarely, if ever, able to find a student who has met the program medal credit hour load requirements as they are currently laid out. Adjusting these requirements for students in the BAIS program will allow us to reliably recognize the student who performs at the highest level in their graduating class.

PROPOSED CHANGE:

Added Material

5.12 University Gold Medal and Program Medals

Gold Medal

The Faculty of Arts will award the University Gold Medal to the student graduating with an Arts degree who:

1) has the highest grade point average of all graduating students on all courses creditable in Arts attempted at the University of Manitoba over the last two Fall/Winter terms prior to graduation (with each Fall/Winter consisting of a minimum 24 credit hours completed at the University of Manitoba) including any courses taken in the Summer Session between the last two Fall/Winter terms and

2) has a minimum grade point average of 3.85 which is determined on the basis of all courses creditable in Arts attempted in completing the degree, including courses approved on transfer from other faculties/schools at the University of Manitoba.

Students who have up to 30 hours of external transfer credit (including failed courses) would be eligible providing they attain the minimum grade point average of 3.85 on all courses completed at the University of Manitoba which are acceptable for credit in Arts.

The Gold Medal winner is ineligible for Faculty of Arts program medals.

For specific details on the tie-breaking mechanism, contact the Faculty of Arts General Office.

Program Medals

The Faculty of Arts will award a Program Medal to the student graduating in each of the General, Integrated-Studies, Advanced and Honours Degree programs who:

1) has the highest grade point average of all graduating students on all courses creditable in Arts attempted at the University of Manitoba over the last two Fall/Winter terms prior to graduation (with each session consisting of a minimum of 24 credit hours completed at the University of Manitoba) including any courses taken in the Summer Session between the last two Fall/Winter terms and

2) has a minimum grade point average of 3.75 which is determined on the basis of all courses creditable in Arts attempted in completing the degree, including courses approved on transfer from other faculties/schools at the University of Manitoba.

Students who have up to 30 hours of external transfer credit (including failed courses) are eligible providing they attain the minimum grade point average of 3.75 on courses completed at the University of Manitoba which are acceptable for credit in Arts.
The Faculty of Arts will award a Program Medal to the student graduating from the Bachelor of Arts Integrated Studies (BAIS) program who:

1) has the highest grade point average of all graduating students on all courses attempted at the University of Manitoba (excludes any transferrable certificate credit, diploma credit, preparatory course credit and external transfer credit); and,

2) has completed a minimum of 48 university level credit hours at the University of Manitoba (excludes any transferrable certificate credit, diploma credit, and preparatory level credit); and,

3) has a minimum grade point average of 3.75 determined on the basis of all courses attempted in completing the degree, including university level credit approved on transfer from other faculties/schools at the University of Manitoba (excludes: certificate credit, diploma credit, preparatory course credit, and external transfer credit).

For specific details on the tie-breaking mechanism, contact the Faculty of Arts General Office.
DATE: January 27, 2020
TO: J. Taylor, Dean, Faculty of Arts
FROM: J. Leboe-McGowan, Chair, Faculty of Arts Academic Regulations Policy Committee (ARPC)
SUBJECT: ARPC Proposal for Faculty Executive to Consider – B.A. Advanced Major Entry Requirements

PREAMBLE

The terms of reference of the above Committee stipulate that it shall recommend to Faculty Council, through the Arts Executive Committee, with respect to undergraduate regulations relating to admission, General, Advanced, BAIS, and Honours degree programs, examinations, grading system, required performance levels and all requirements for receiving degrees.

At its meeting on January 27, 2020, the Committee considered the following matter:

Modification of the B.A. Advanced Major Entry Requirements

OBSERVATION:

The current entry requirements for the B.A. Advanced Major degree state that students must have completed at least 6 credit hours from each of four different subject areas prior to declaring their intention to pursue the B.A. Advanced Major Degree program. This is a long-standing requirement that was created at a time when the vast majority of Arts courses were 6 credit hour courses.

The Faculty believes that while this breadth remains a critical component of an Arts degree and should remain a graduation requirement, it is a barrier to Major declaration for students who have made a decision to pursue a specific Advanced Major but are unable to do so because they may not have completed 6 credits from each of four different subject areas at the point they wish to enter.

RATIONALE FOR PROPOSAL:

The Faculty is interested in removing barriers to Major declaration and this proposed modification will allow students who may not have completed the breadth component to enter an Advanced Major program at an earlier point in time. Doing so will allow a student to make an earlier connection with a department, gain priority access to courses (in some cases), and receive more detailed advice and correspondence regarding their course of study.
PROPOSED CHANGE:
Added Material
Deleted Material
3.2 Advanced Degree Program

3.2.1 Its General Purpose

This program is intended primarily to serve students who desire a general education along with a reasonable degree of specialization in one area of study through the Major. In addition to the basic skills learned in the B.A. General Degree Program, an extra year of study provides the opportunity to learn more advanced skills such as research, critical thinking, information management and public speaking.

The Advanced Degree Program is also well suited to students seeking to build an academic term or year of studies abroad into their undergraduate degree. The Advanced Degree offers the time in the degree to take advantage of opportunities for international focus and experience.

While most graduate programs require students to complete an Honours Degree, it may be possible to enter a graduate program on the basis of the Advanced Degree. Students should discuss this possibility with a departmental graduate program advisor.

3.2.2 Entrance to the B.A. Advanced Degree Program

1) To enter an Advanced Degree Program, a student must have successfully completed six credit hours in each of four different subject fields (see Section 5.1.1), and also complete an application form available in the Faculty of Arts General Office or online at http://umanitoba.ca/faculties/arts/student_resources/student_forms.html and have it approved by an academic advisor. At the point of entry to the Advanced Degree Program, the student must indicate their intention to complete a Single Advanced Major or a Double Advanced Major.

Once admitted to the Faculty of Arts it is possible to enter this program at any point up to one month prior to graduation.

1) To enter the Bachelor of Arts Advanced Degree program, a student must have successfully completed a minimum of 24 credit hours and attained a minimum DGPA of 2.00 or higher.

For entry to a B.A. Advanced Major requiring courses from only one department, the faculty requirement is a grade of “C” or better in the prerequisite course(s). Prerequisite courses and any supplemental Advanced Major entry requirements are listed in each department’s section of the undergraduate calendar (see sections 8 and 9).

Together with the above, students who have taken additional courses toward the B.A. Advanced Major require a “C” average in all Advanced Major required courses, including the higher grade of any repeated course(s) and excluding any failed course(s).

For entry to a B.A. Advanced Major Program requiring courses from more than one department, students must have an average of “C” or better in the courses eligible to count toward the requirements of the chosen Advanced Major Program.

2) All students are required, upon entering the Single Advanced Major Program, to declare a Major and Minor. Students entering the Double Advanced Major Program are required to declare two Majors. Students should note that for entry into a Major(s) requiring courses from only one department, the
faculty requirement is a grade of “C” or better in the prerequisite course(s).

For entry into a Major(s) requiring courses from more than one department, the faculty requirement is that the student must have an average of “C” or better in all courses which are eligible to count towards the Major.

For additional information regarding entrance into Majors (such as which courses are eligible for counting as fulfilling the Major) see the specific listing for the relevant department in Sections 8 and 9. Students with questions about an Advanced Major in a particular subject should consult an instructor in the appropriate department.

To officially declare an Advanced Major, students must fill out the application form and meet with an Arts Academic Advisor. Application forms are available in the Faculty of Arts Student Services Office (134 Fletcher Argue Building) or on-line at: http://umanitoba.ca/faculties/arts/student_resources/student_forms.html

3) For entry to the Minor a grade of “C” or better in the prerequisite course(s) is required.

3.2.3 Requirements for Continuing in the B.A. Advanced Degree Program

1) Students admitted to the Faculty of Arts, must by the time they have completed 60 credit hours have successfully completed or be registered for at least three credit hours in a course with significant content in written English and at least three credit hours in a course in mathematics. (See the Chapter General Academic Regulations and Requirements, Appendix A: List of Approved Written English and Mathematics Courses, or search Aurora Student for the course attributes "Written English Requirement" or "Mathematics Requirement.")

2) Students must meet the minimum performance level as outlined in Section 5.10.

3.2.4 Ten Faculty Requirements for Graduating with a B.A. Advanced Degree

1) A student must successfully complete 120 credit hours from among the courses acceptable for credit in the Faculty of Arts (see Section 5.2), with a minimum grade point average of 2.00 (i.e. “C” or better) on these 120 credit hours.

The 120 credit hours of passed coursework must include the remaining nine faculty requirements:

2) At least six credit hours from subject fields designated Humanities, at least six credit hours from subject fields designated Social Science, and at least six credit hours from the list of courses that satisfy the Science requirement (see Section 5.1.1).

3) At least six credit hours completed in each of five different subject fields (as listed in Section 5.1.1). A subject field may also satisfy other Bachelor of Arts requirements such as Humanities, or Social Sciences, or Sciences, or Mathematics, or Written English.

4) Single Advanced Major: 48 credit hours which constitute a Single Advanced Major in one of the subject fields approved by the Faculty of Arts (see Section 5.1.1). The student must have a grade point average of 2.00 (i.e. “C” average) or better in courses where a final grade is recorded that are used toward the Major including only the last grade of any course that has been repeated and excluding any failed course(s). A student who declares a Single Advanced Major must also complete a Minor with the exception of students whose Major is Global Political Economy. Students with an Advanced Major in Global Political Economy will
not be required nor allowed to complete a Minor for purposes of satisfying the degree requirements.

**Double Advanced Major:** At least 42 credit hours which constitute a Double Advanced Major in each of two subject fields approved by the Faculty of Arts (see Section 5.1.1). The student must have a grade point average of 2.00 (i.e. "C" average) or better in courses where a final grade is recorded that are used toward each Major including only the last grade of any course that has been repeated and excluding any failed course(s). A student who declares a Double Advanced Major will not be required nor allowed to complete a Minor, but must complete the Double Advanced Major in accordance with the requirements as specified by the Major department. A Major may be declared once the prerequisite has been satisfied.

**Note:** No course can be used to satisfy both the Single Advanced Major and Minor requirement. Similarly no course can be used to satisfy both Double Advanced Majors. Not every department offers a Single or Double Advanced Major. See the departmental listings in Sections 8 and 9 for information.

5) **Minor:** 18 credit hours which are in a subject field that is different from that of the declared Single Advanced Major, which constitute a Minor approved by the Faculty of Arts (see Section 5.1.1). A student who declares a Single Advanced Major must also complete a Minor. A student who declares a Double Advanced Major will not be required nor allowed to complete a Minor. No course can be used to satisfy both the Advanced Major(s) and the Minor requirement. Only one Minor may be declared. A Minor may be declared once the prerequisite has been satisfied.

6) A student who declares a Single Advanced Major with a Minor must have at least 42 credit hours in subjects other than those used towards the Single Advanced Major and Minor. In addition, students in a Single Advanced Major must successfully complete 12 credit hours of coursework in any subject acceptable for credit in the Faculty of Arts including courses in the Major and Minor.

A student who declares a Double Advanced Major must have at least 36 credit hours in subjects other than those used towards their Double Advanced Major subject fields.

7) A student may not declare a Major/Minor combination in both Sociology and Criminology or both Italian and Italian Studies.

8) At least 81 credit hours that have been taught by the Faculty of Arts (may include up to 36 credit hours from the Department of Mathematics or Art History courses considered as Humanities, see Section 5.1.1), or which have been accepted on transfer as equivalent to courses taught by the Faculty of Arts.

9) At least 42 credit hours numbered at or above the 2000 level.

10) Residency Requirement: A student in the B.A. Advanced Degree Program must complete University of Manitoba residency requirements (see Section 5.3 for details).
DATE: January 27, 2020
TO: J. Taylor, Dean, Faculty of Arts
FROM: J. Leboe-McGowan, Chair, Faculty of Arts Academic Regulations Policy Committee (ARPC)
SUBJECT: ARPC Proposal for Faculty Executive to Consider – Casual Student Admissions Category

PREAMBLE

The terms of reference of the above Committee stipulate that it shall recommend to Faculty Council, through the Arts Executive Committee, with respect to undergraduate regulations relating to admission, General, Advanced, BAIS, and Honours degree programs, examinations, grading system, required performance levels and all requirements for receiving degrees.

At its meeting on January 27, 2020, the Committee considered the following matter:

Introduction of a “Casual Student” admissions category for the Faculty of Arts

Background:

The Faculty of Arts does not provide an opportunity for students to register for Arts courses on a casual basis, without being admitted to a Faculty of Arts degree program. Some time ago, students could enter the Faculty of Arts as Special Students (not seeking a degree), but admission under that category required students to have previously completed an undergraduate degree. At present, students enter the Faculty of Arts in one of four ways: via direct entry from high school; transiting from University 1; transferring from another faculty or school at the U of M; or, by transferring from another post-secondary institution. For all of these students, there are minimum Faculty of Arts entrance / admission requirements that must be met before gaining admission and then access to university courses. For example (in summary):

- Students admitted directly to the Faculty of Arts from high school must have been awarded a high school diploma and must have achieved a minimum level of performance in senior-level high school courses.
- Students who transit to Arts from University 1 must have completed a minimum number of university-level credit hours.
  - A new U1 transit policy will soon be implemented requiring students to meet a minimum
level of performance in university courses in order to establish their eligibility to transit.

- Students who transfer from another faculty or school at the U of M or who may be transferring from another post-secondary institution are required to have completed a minimum number of credit hours, with a minimum average GPA on those completed courses.

Currently, any student applying to enter the Faculty of Arts (regardless of pathway) is required to provide official documentation demonstrating past performance.

These requirements are important prerequisites for gaining admission to the Arts degree programs.

At the moment, there is not a mechanism for students who wish to enroll in University level Arts courses but do not wish to pursue a degree. Many students who fall into this category have previously completed university level coursework, but for various reasons may not have readily available access to official transcripts. Requiring students to obtain official transcripts who find themselves in this situation can be discouraging and burdensome - especially to those students who wish to take courses solely for personal or professional development. It can be particularly burdensome if significant time has passed since they completed any university courses.

In addition to students who may not have readily available access to official transcripts, there are also students who seek to take a course offered by the Faculty of Arts (for personal or professional development) without having met the minimum academic performance criteria set out in the current Faculty of Arts regulations.

There is merit to providing individuals with the opportunity to register in select Faculty of Arts courses - even if they fail to meet the criteria currently used for assessing admissibility to the Faculty of Arts and/or they do not wish to undertake the process of finding and submitting old university transcripts.

As an example, this new proposed admission category would provide a pathway for prospective students who would very much appreciate the opportunity to take certain Indigenous language courses offered by the Department of Native Studies, without having previously been granted a high school diploma.

Observation:

To allow for Departments and Programs housed in the Faculty of Arts to offer courses to the types of students discussed above (Casual Students), it is necessary for the Faculty of Arts to provide an Admissions pathway with criteria set by the Faculty of Arts. Doing so will enable the relevant Departments to promote these opportunities through their connections with members of the off-campus community.

Although establishing a Casual Admissions category will not provide students with admission to the Faculty of Arts for the purpose of pursuing a degree, students admitted under this category could ultimately gain admission to Arts for the purpose of pursuing one of our degree programs by using the coursework they complete as a Casual Student as the basis of admission to one of the four Bachelor of Arts degree programs.

Recommendation:

Proposed modification to the Faculty of Arts section of the Academic Calendar, as follows:

SECTION 2: Admission to the Faculty of Arts B.A. General, Advanced or Honours Degree Programs and Other Arts Admission Categories

The following is a summary of the admission requirements. All admission requirements, as well as
application deadline dates and forms, are included in the Faculty of Arts Applicant Information Bulletin that is available from the Admissions Office, Enrolment Services, 424 University Centre; this information is also posted on the University of Manitoba website.

Other than the Direct Entry and Casual Students categories, completion of a minimum of 24 credit hours of university level courses is required. Depending on the academic performance on the courses acceptable for credit, students may be admitted to or transit into the Faculty in good standing or on the recommendation of the Dean.

At the point of admission or transfer to the Faculty of Arts all students proceeding to an undergraduate B.A. Degree are automatically in the General Degree Program. Subsequently, students may apply through the Faculty of Arts General Office for entry to either the Advanced Degree Program or the Honours Degree program.

The specific requirements for the General, Advanced and Honours Degree programs are given in Section 3: Basic Faculty Regulations for the B.A. General, Advanced and Honours Degree Programs.

2.8 Admission as a Casual Student

This admissions category is designed for students who do not meet the requirements for gaining admission to the Faculty of Arts, but who seek to register in particular courses offered by the Faculty of Arts. It is not meant for students who meet the minimum academic criteria and are in pursuit of any of the four Bachelor of Arts degree programs.

To be eligible for admission as a Casual Student, prospective students must be proficient in English (visit http://umanitoba.ca/student/admissions/international/english/index.html) and must be 18 years of age or older by the first day of classes for the term in which the relevant course is offered. Students admitted under this category can only register in courses offered by the Faculty of Arts. Prior to registration, students shall obtain written approval from: the course instructor, the Head/Program Director of the Department/Program offering the course, and the Dean of Arts (or designate). Students admitted under the Casual Student category are required to follow all University of Manitoba regulations, including course prerequisite requirements.

Proposed addition to Section 3: Basic Faculty Regulations for the Faculty of Arts B. A. General, Advanced, or Honours Degree Programs

SECTION 3: Basic Faculty Regulations for the B.A. General, Advanced and Honours Degree Programs

3.7 Requirements for Casual Students

Students admitted under the Casual Student category will be subject to the same regulations concerning voluntary withdrawals and appeal procedures as all other students admitted to the Faculty of Arts. Limited access restrictions will apply to university courses from which students have voluntarily withdrawn while enrolled as a Casual student.
Friday January 17, 2020

To: Janice Gripp, Secretary, Arts Executive Committee
From: G. Smith, Chair, Course and Program Approvals Committee, Faculty of Arts
Subject: Summary Report of the Faculty of Arts Course and Program Approval Committee

(CPAC Motions – January 15th, 2020)

The motions listed below were approved by the Course and Program Approvals Committee at its meeting of January 15th, 2020. Please arrange to have them placed on the agenda for consideration at the next meeting of the Arts Executive. "New" courses have been underscored.

Item 2a-20 Linguistics (Graduate Courses/Programs)

That the proposal to Delete:

LING 7590 Field Methods Cr. Hrs. 6

And to Introduce:

LING 7650 Field Methods Cr. Hrs. 3

for a net change in credit hours of -3 hours, be approved.

That the proposal to Modify:

The coursework requirements of the MA and PhD programs in Linguistics be approved
Item 2b - 20 Political Studies (Graduate Courses/Programs)
That the proposal to Introduce:

POLS 7110 Major Research Paper Cr. Hrs. 0

for a net change in credit hours of 0 hours, be approved.

Item 2c - 20 Psychology (Graduate Courses/Programs)
That the proposal to Modify:

The admissions requirements for entry to the MA in Psychology be approved.

Item 3a-20 Classics (Undergraduate Courses/Programs)
That the proposal to Modify:

GRK 3930 Advanced Studies in Greek Prose Literature Cr. Hrs. 3
GRK 3940 Advanced Studies in Greek Poetry Cr. Hrs. 3
LATN 3932 Advanced Studies in Latin Prose Literature Cr. Hrs. 3
LATN 3942 Advanced Studies in Latin Poetry Cr. Hrs. 3

for a net change in credit hours of +0 hours, be approved.

Item 3b-20 Economics (Undergraduate Courses/Programs)
That the proposal to Introduce:

ECON 2670 Income Distribution Cr. Hrs. 3

And to Modify:

ECON 3810 Alternative Approaches to Macroeconomic Analysis Cr. Hrs. 3

for a net change in credit hours of +3 hours, be approved.
Item 3c-20  English, Theatre, Film & Media (Undergraduate Courses/Programs)

That the proposal to Introduce:

   ENGL 2810  Film and Literature  Cr. Hrs. 6

And to Modify:

   FILM 2280  Film and Literature  Cr. Hrs. 6

for a net change in credit hours of +6 hours, be approved.

Item 3d-20  Linguistics (Undergraduate Courses/Programs)

That the proposal to Introduce:

   LING 4300  Field Methods  Cr. Hrs. 3

for a net change in credit hours of +3 hours, be approved.

Item 3e-20  Philosophy (Undergraduate Courses/Programs)

That the proposal to Modify:

   PHIL 1290  Critical Thinking  Cr. Hrs. 3
   PHIL 1420  Philosophy as a way of life  Cr. Hrs. 3

for a net change in credit hours of 0 hours, be approved

And that the proposal to Modify the following Philosophy programs:

   B.A. General Major
   B.A. Single Advanced Major
   B.A. Double Advanced Major
   Minor (Concentration)
   B.A. Single Honours
   B.A. Double Honours

be approved.
Item 4a-20 Arts (Undergraduate Courses/Programs)

That the proposal to Modify:

The Bachelor of Arts science requirement listing

be approved.

/gs
DISCIPLINARY HEARINGS – Since the last Heads Meeting in September, I participated in a non-academic disciplinary hearing in the Asper School of Business involving an Arts student.

NEW FACULTY CANDIDATES – In December & January, I sat down to talk about the Faculty of Arts with visiting scholars who were candidates for faculty positions in Native Studies and Anthropology, and for a joint appointment in Political Studies and German & Slavic Studies.

Academic All-Canadian / Bison Block M Sweater Invitation – On November 18th, I represented the Faculty of Arts at an awards ceremony to recognize exceptional student athletes.

SENATE COMMITTEE ON ADMISSIONS – On October 23rd and November 22nd, I attended meetings of SCADM.

SEARCH ADVISORY COMMITTEES – Throughout the Fall Term, I met with several SACs to provide them with information about the process and regulations for conducting a search for new faculty members, and worked with committee chairs to approve job advertisements.

ARTS ACCESSIBILITY ADVISORY COMMITTEE – I chaired a meeting of the committee responsible for reviewing students’ special requests for accessibility accommodations on October 17th. Thus far this academic year, the committee has not received any accommodation requests.

WORKSHOP ATTENDANCE – I attended a workshop on the UMFA Collective Agreement on October 18th.

MEDICAL DOCUMENTATION COMMITTEE – On November 29th, this committee met as part of an ongoing effort to develop a process by which students can submit a self-declaration in lieu of medical documentation to excuse them from submitting assignments late and/or for missing exams.

UKRAINIAN STUDIES UNDERGRADUATE REVIEW – On December 11th & 12th, the team reviewing our undergraduate programs in Ukrainian Studies conducted their site visit.

ARTS PROGRESSION RULES – Steve Lecce, Greg Sobie, and I have been working on modifying our progression regulations. Currently, students are placed on academic suspension if they accumulate 36 credit hours of F grades. The current policy prevents us from developing early interventions for struggling students. As a result, we are working to change this policy to tie consequences for low-performing students to their average performance in courses. The new policy will be aimed at providing low-performing students with stronger motivation, as well as supplemental supports and guidance, earlier in their program of study.
REPORT TO FACULTY OF ARTS HEADS FACULTY COUNCIL –September to December 2019
HEIDI MARX, ASSOCIATE DEAN RESEARCH

Dear Colleagues,
I wish to thank Dean Jeff Taylor and the Faculty of Arts for the opportunity to serve as an Acting Associate Dean for the past three and a half years. It has been an honour and a pleasure to work for and with you and to get to know many of you better.
Best wishes, Heidi

COMMITTEES
Indigenous Content Committee:
- Met with the ICC on October 21st and December 9, 2019
- Continued to discuss the process for implementing the ICR
- Met with Cassie Davidson and Shannon Coyston to discuss the process for implementing the ICR (November 14th, 2019)

Tenure/Promotion Committees: chaired three tenure committee meetings and four promotion committee meetings

Local Discipline Committee: Chaired the October 22nd, 2019 meeting

Exploratory Committee for the new Centre on Social Science and Policy Research:
- Co-chair with Tracey Peter
- July 19th, 2019, September 9th, 2019, November 7th, 2019 Committee Meetings
- Prepared a set of recommendations for Jeff Taylor and submitted on November 15th, 2019

Arts Endowment Fund Committee: Meeting on October 15th, 2019

Infrastructure Planning Committee: Meeting on December 17th, 2019

Faculty of Graduate Studies Executive Committee: attended meeting on October 1st, 2019

Graduate Chairs Meeting: October 7th, 2019

Research Committee Meeting: October 15th, 2019
- Discussed REB process and a possible town hall in Arts to address related issues
- Reviewed proposals for the new Faculty of Arts Professorships in Humanities and Social Sciences

ADR/RLO Meetings: October 3rd, 2019, December 4th, 2019

SCCCC: Attended meetings on behalf of Greg Smith, October 22nd and October 30th, 2019
**Additional Meetings, Events and Activities:**
- UMGF/Arts Graduate Awards Process: Completed allocation of awards
- Computer replacement call: completed call with help from Rob Parker and Rory Henry
- Organized ranking committees for multiple graduate awards
- Worked on multiple Banting Post-doctoral applications
- Completed, with Elyssa Warkentin, a presentation for department councils and other contexts outlining the benefits of tri-council funding
- Met with representatives of MITACS programs for update
- Participated on the campus level planning committee for Robin DiAngelo’s campus visit in February
- Arranged an Arts reading group, led by Cary Miller, to discuss Robin DiAngelo’s book, *White Fragility* (October 17th, 2019)
- Attended Dean’s Honour Lunch - September 26th, 2019
- Worked on SSHRC applications with a number of Arts faculty members
- Met with representatives of the Research Ethics Board to start a conversation about the process as it relates to the work of oral historians
- Worked on nominations from Arts for Distinguished Professor
- Attended Myroslav Shkandrij’s retirement celebration
- Attended convocation
- Assessed leave applications for 2020-2021
- Attended Erroll Black Brunch honouring John Loxley, November 3rd, 2019
- Attended a Data Deposit workshop with Libraries, November 7th, 2019
- Hosted Professor Kristi Upson-Saia at the UMIH
- Attended Faculty of Arts Holiday Reception, November 28th, 2019
- Attended the Indigenous Engagement Holiday Party, November 28th, 2019
Steven Lecce (Associate Dean Undergraduate)
January 2020 report to Faculty Council/Department Heads

Administrative Retirement

I will be leaving the Dean’s Office as of June 30, 2020. It has been an honour serving students, colleagues, and staff in the Faculty for the last five years. As a result of my upcoming departure, the Faculty will be looking for a new Associate Dean, Undergraduate.

Academic Integrity

Since my last report, I have conducted 10 discipline hearings for the Faculty. The University’s Academic Integrity Advisory Committee also met twice (on December 9 and January 13) to continue discussing a range of systemic issues related to student discipline—student recruitment, admissions, language, mental health, advising, appeals. Shortly, we will be providing an update on our work to the Associate Deans Undergraduate (ADU). We also plan to meet with Mark Torchia and Laurie Schnarr to discuss possible central administration support for our research and reform efforts.

Academic Regulations Appeals Committee

I chair ARAC, which met on December 11, 2019 to consider two student appeals.

University 1 Appeals Committee

I now sit on the U1 Appeals Committee. We met on December 17, 2019 to consider a student appeal.

Indigenous Content Committee

I have been asked to sit as the new Dean’s designate on the Indigenous Content Committee.
REPORT TO DEPARTMENT HEADS

Greg Smith, Associate Dean, Graduate, Curriculum, Space, Internationalization

January 18, 2020

Graduate

A reminder that instructors teaching combined 4000/7000 seminars are required by FGS and Senate to produce separate syllabus for the graduate students and that the workload and assignments should be substantially different from that assigned to the undergraduate students.

Curriculum

The CPAC meeting is scheduled for 15 January, 2020. The next meeting in the summer of 2020 will consider course introductions and deletions and any new or revised programs your unit may be considering. Please arrange to meet with our office well in advance of the May 15 deadline in order to discuss your changes.

Space

Senior Scholars and Retired Faculty

With the Faculty returning to a spate of hiring new faculty, the pressures on office space are soon to become urgent.

To that end, it will be necessary for retired faculty who still retain office space as senior scholars or professors emeriti to arrange to vacate their offices effective 1 July 2020.

Effective this year, offices for faculty appointed as Senior Scholars will be offered for a period of 6 months following the date of retirement. Colleagues actively supervising graduate students or who are scheduled to teach in the next term after the first 6 months of retirement may retain the office for a further 6 months. Senior Scholars who are currently completing a Tri-Council or equivalent research project will be permitted to retain their office and lab for a period of 6 months following the expiration of the grant.

Major re-keying project

The door locks on offices and rooms in the Arts zone buildings (I sbister, Fletcher Argue, University College) have reached or surpassed their normal period of service and are due for replacement. In order to upgrade the security and accessibility requirements of our buildings the Faculty will be embarking on a complete re-keying operation in the Summer of 2020. All door locks and deadbolts will be re-keyed to
the more secure Abloy key system. As well, door handles will be replaced with the lever style handles which conform to accessibility requirements for architectural hardware.

This is a significant logistics operation as masters and sub-masters keys will need to be made. Keys will be linked by physical location (e.g. Isbister Level 300, Fletcher Argue 500) rather than by department or administrative unit. For nearly everyone, this will mean nothing and all key monitoring will remain centralized in the Dean’s Office. University locksmiths will coordinate the work. The work normally takes less than one half hour per door. Once we have a schedule for your unit/floor we will let you know.

**Custodial & Maintenance**

As always, if your area is in need of custodial attention, please call 474-CARE so the problem areas can be identified and logged for follow up. You can also call Colleen Kerchack, our zone supervisor, at x6782 for immediate issues.

**Internationalization**

**ERASMUS + Opportunities**

European Union funding continues to be available. Anyone with an interest in teaching or collaborating with a colleague or unit at one of our European partner universities should consider applying for an ERASMUS+ mobility award.

The program provides the opportunity to be a visiting scholar at the partner institution, or, for a European colleague to come here and teach and collaborate with us. Normal duties are teaching and other collaboration (research talks, meeting with students, meeting with staff) over a 5 day work week. The European Commission subsidizes the costs of travel and provides a generous daily living allowance for the travelers in either direction.

Successful applications tend to come from proposed collaborations with former Eastern bloc countries, though in the past we have secured ERASMUS funds for mobility to France, Denmark, and Belgium.

**University of Iceland**

We have signed a student exchange agreement with the University of Iceland. Up to 2 students may attend the University of Iceland for a full year, or up to 4 students for one term. Travel funding is available for study of Icelandic language in Iceland.

**Other: UCount**

The University’s Equity, Diversity and Inclusion has developed a new diversity survey for all university employees called *UCount*. This voluntary survey is intended to build a robust, baseline database of employee equity, diversity and inclusivity information to replace the older dataset. It is built around
questions that are more respectful of the current language of identity and inclusion. We encouraging you to take the 5 minutes necessary to participate. Search 'UCount!' from the main webpage to find information on how to log in to VIP-JUMP to complete the survey.